

LOYOLA ACADEMY

DEGREE & PG COLLEGE OLD ALWAL. SECUNDERABAD 500 010 TS

(Autonomous and Affiliated to Osmania University) A "College with Potential for Excellence" by UGC

ST. IGNATIUS OF LOYOLA

(1491-1556)



Founder of the Society of Jesus Student & Teacher - Soldier & Saint

TELEPHONES

College Hostels

Degree & PG : 040 - 27862363 Boys' Hostel: 040 - 27862883

27860077

Junior : 040 - 27864620 Girls' Hostel : 040 - 27862882

Fax : 040 - 27867939

Jesuit Residence: 040 - 27862044

URL: www.loyolaacademyugpg.ac.in E-mail: lacademyinformation@yahoo.in

Note: This Handbook is to be brought to the college daily.

PRAYER TO GOD THE FATHER

Our Father in heaven
Holy be your name
Your kingdom come
Your will be done on earth
As it is in heaven.
Give us today our daily bread.
Forgive us our sins
As we forgive those who sin against us.
Do not bring us to the test
But deliver us from evil. Amen.

PRAYER TO LOVE & SERVE GOD

Loving God! Teach me to be generous

Teach me to love you and serve you as you deserve

To give and not to count the cost

To fight and not to heed the wounds

To toil and not to seek for rest

To work and not to look for reward.

All I want to know

Is that I do your most holy will.

(Prayer of St. Ignatius of Loyola)

A TEACHER'S PRAYER

O God, Enable me to teach with WISDOM
For I help to shape the mind.
Equip me to teach with TRUTH,
For I help to shape the conscience.
Encourage me to teach with VISION,
For I help to shape the future.
Empower me to teach with LOVE.
For I help to shape the world.

राष्ट्र गीत

(NATIONAL ANTHEM)

जन-गण-मन-अधिनायक जय हे !
भारत भाग्य विधाता !
पंजाब, सिंधु, गुजरात, मराठा,
द्राविड-उत्कल-वंगा
विंध्य-हिमाचल यमुना-गंगा
उच्छल जलिध तरंगा
तव शुभ नामे जागे
तव शुभ आशिष मागे
गाहे तब जय-गाथा
जन-गण-मंगल दायक जयहे।
भारत भाग्य विधाता।
जय हे, जय हे। जय हे।
जय, जय, जय, हे ।

PLEDGE TO THE NATION

India is my country

All Indians are my brothers and sisters.

I love my country

And I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect

And treat everyone with courtesy.

To my country and my people

I pledge my devotion;

In their well-being and prosperity alone

Lies my happiness.

జయ జయహే తెలంగాణ జననీ జయకేతనం

జయ జయేవా తెలంగాణ జననీ జయకేతనం ముక్కోటి గొంతుకలు ఒక్కటైన చైతనం తరతరాల చరితగల తల్లీ నీరాజనం పది జిల్లాల నీ పిల్లలు ప్రణమిల్లిన శుభతరుణం జె తెలంగాణ - జె జె తెలంగాణ

పోతనది పురిటిగడ్డ, రుద్రమది వీరగడ్డ గండరగండడు కొమురం భీముడే నీ బిడ్డ కాకతీయ కళాప్రభల కాంతిరేఖ రామప్ప గోలుకొండ నవాబుల గొప్ప వెలుగే చార్ మినార్ జై తెలంగాణ - జై జై తెలంగాణ

జానపద జన జీవన జావలీలు జాలువారే కవి గాయక వైతాళిక కళలా మంజీరాలు జాతిని జాగృత పరచే గీతాల జన జాతర అనునిత్యం నీ గానం అమ్మ నీవే మా ప్రాణం జై తెలంగాణ - జై జై తెలంగాణ

సిరి వెలుగులు విరజిమ్మే సింగరేణి బంగారం అణువనువు ఖనిజాలే నీ తరువుకు సింగారం సహజమైన వన సంపద సక్కనైన పూవుల పొద సిరులు పండే సారమున్న మాగాణి కరములీయ జై తెలంగాణ - జై జై తెలంగాణ

గోదావరి కృష్ణమ్మలు మన బీళ్ళకు మళ్ళాలి పచ్చని మాగాణాల్లో పసిడి సీరులు పండాలి సుఖశాంతుల తెలంగాణ సుభిక్షంగా ఉండాలే స్వరాడ్టమైన తెలంగాణ స్వర్ణయుగం కావాలి జై తెలంగాణ - జై జై తెలంగాణ

STUDENT'S PARTICULARS (2019-2020)

1.	Name of the Stud	Name of the Student:		
	(In block letters a	as per SSC Mem	0)	
2.	Department	:		Class:
3.	Unique ID No	:		
4.	Date of Birth	:	Blood 0	Group:
5.	Religion	: Catholic / Ch	ristian / Hindu / Mus	slim / Sikh / Others:
		Specify		
6.	Particulars	Father	Mother	Local Guardian
	Name:			
	Mobile No.:			
	Occupation:			
	Office Address with Tel Nos.:			
	Present residential address with Tel Nos.:			
	Permanent residential address:			
	If staying in a private Hostel:	Address:		Warden's Contact No:

			gainst the			was se	ecure	d by	giving	WRO	NG or
7.	a)		se mentionical care:				-				-
	b)	Any	precau	tions	to be	e take	n for	the	same	(spe	ecify):
8.	Pers	on to	be conta	cted in	case	of an e	merge	ency			
	Nam	ie	: _								
	Rela	ıtionsl	hip:_								
	Tel N	No., M	lobile No.	& Addr	ess:						
Tel No., Mobile No. & Address:											
											· · · · · · · · · · · · · · · · · · ·
syst		nd the	are that I e examina								
Sign	ature	of the	e Parent/	Guardi	ian			Signa	ature of	the S	tudent
Date :						Place	e:				

Note: Any case of breach of rules and regulations of the College may result in suspension or expulsion from the College, depending upon the gravity of the case. (As per the State Government Education Code)

The college reserves the right to cancel the admission of the candidate at any stage, if and when it is detected that the admission

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Administration

1 Rev Fr S. Raju SJ

2 Rev Fr Gnanadevan Swaminathan SJ

3 Rev Fr Dr P. Anthony SJ

4 Rev Fr Dr L. Joji Reddy SJ

5 Rev Fr D. V. Balaswamy SJ

6 Rev Fr M. Arul Jothi SJ

7 Rev Fr T. Lourdhu Reddy SJ

8 Rev Fr Ch. Anand Kumar SJ

9 Rev Sr Nympha DSS

Rector

Correspondent

Principal

Vice Principal (PG)

Vice Principal (UG)

Principal

LA Junior College

Treasurer

Director, Boys Hostel &

Asst. Contrl of Exams

Girls Hostel-Incharge







RECTORS OF LOYOLA ACADEMY

1976 -	1978	Rev Fr Antony J. Thamby SJ

1978 - 1980 Rev Fr Tharigopula J. Balaiah SJ

1980 - 1985 Rev Fr Mathew Vattakunnel SJ

1985 - 1990 Rev Fr Uppuluri S. Paul SJ

1990 - 1993 Rev Fr J. Thainese SJ

1993 - 1999 Rev Fr M. Louis Philip SJ

1999 - 2001 Rev Fr J. Thainese SJ

2001 - 2006 Rev Fr M. V. Amalanathan SJ 2006 - 2009 Rev Fr Dr K. S. Casimir SJ

2009 - 2012 Rev Fr Guijula A. P. Kishore SJ

2012 - 2015 Rev Fr K. A. Stanislaus SJ

2015 - 2017 Rev Fr A. Santiago SJ

2017 - Rev Fr S. Raju SJ

CORRESPONDENTS OF LOYOLA ACADEMY

1976 - 1980 Rev Fr Nelapaty Joseph SJ

1980 - 1985 Rev Fr Mathew Vattakunnel SJ

1985 - 1993 Rev Fr Uppuluri S. Paul SJ

1993 - 1995 Rev Fr C. Peter Raj SJ

1995 - 1998 Rev Fr Tharigopula Inniah SJ

1998 - 1999 Rev Fr M. Louis Philip SJ

1999 - 2001 Rev Fr Uppuluri S. Paul SJ 2001 - 2006 Rev Fr M.V. Amalanathan SJ

2006 - 2009 Rev Fr Dr K. S. Casimir SJ

2009 - 2012 Rev Fr Cheruparambil J John SJ

2012 - 2013 Rev Fr Dr Dasari Showraiah SJ

2013 - 2015 Rev Fr Dr A. Francis Xavier SJ

2015 - 2019 Rev Fr J. Thainese SJ

2019 - Rev Fr Gnanadevan Swaminathan SJ

PRINCIPALS OF LOYOLA ACADEMY

1976 - 1980 Rev Fr Nelapaty Joseph SJ

1980 - 1985 Rev Fr Mathew Vattakunnel SJ

1985 - 1993 Rev Fr Uppuluri S. Paul SJ

1993 - 1995 Rev Fr C. Peter Raj SJ

1995 - 1998 Rev Fr Tharigopula Inniah SJ

1998 - 2002 Rev Fr Cheruparambil J.John SJ

2002 - 2009 Rev Fr Dr A. Francis Xavier SJ

2009 - 2013 Rev Fr Dr S. Emmanuel SJ 2013 - 2017 Rev Fr Dr K.S. Casimir SJ

2013 - 2017 Rev Fr Dr K.S. Casimir SJ 2017 - Rev Fr Dr P. Anthony SJ



LOYOLA ACADEMY

VISION:

To impart higher education with integral formation which involves academic excellence, spiritual growth, social commitment and value based leadership.

The Philosophy of the Vision of Loyola Academy:

- Loyola Academy evolves a process of learning based on the exercises that begins with freeing of persons from bias and guides one to make life's choices through discernment.
- Excellence in education is not just accumulation of knowledge by memory but deeper understanding that makes a student more wise than knowledgeable.
- 3. Students are called to do their very best and to always strive for personal excellence in all aspects of life – intellectual, emotional, moral and physical. This personal excellence leads to concern for others. It is a love in service to the people on the periphery.
- 4. The Ignatian tradition guides a formative process in and through teaching, learning and governance that emphasizes the awareness of God's active presence in human life in positive and life affirming ways.
- 5. Self, God/Nature and others altogether form a triadic locus in which the learner forms his/her personality that influences social change.
- 6. The Leader in Ignatius tradition offers a paradigm for making choices through discernment in a spiritual context, between several possibilities all of which are potentially good.

MISSION:

It is to form "men and women for others" and mould our students as global citizens with competence, conscience and compassionate commitment. Special concern is shown towards the socially and economically underprivileged students.

Philosophy of Mission:

The education of men and women of competence, conscience, commitment, compassion and imbued with the desire to seek all things for the greater glory of God,

VISION MISSION & OBJECTIVES OF LOYOLA ACADEMY -A JESUIT EDUCATIONAL INSTITUTION representing the enduring aspiration of Loyola Academy.

The 4 "C"s of the Mission Statement are:

- COMPETENCE
- 2. CONSCIENCE
- COMMITMENT
- 4. COMPASSION

OBJECTIVES:

We fulfill this Vision-Mission

- through a more integrated formation in academics and spirituality, as well as through value-based training and social commitment;
- by creating an ambience for *Ignatian Pedagogy Paradigm*, namely "Learning, Experience, Reflection
 and Action" and by implementing the following:
 - Developing in students, knowledge as well as skills
 - Guiding them to grow in wisdom and harmony
 - Nurturing in them a deep sense of right values
 - Directing them in fostering healthy relationships
 - Celebrating with them diverse forms of faiths and culture
 - Helping them to develop as holistic persons and
 - Motivating them to become aware of the socio, cultural, religious and economic realities, locally and globally, and to respond to them creatively and constructively.

5 Elements of Ignatian Pedagogy

Context

Since human experience, always the starting point in a Jesuit education, never occur in a vacuum, educators must know as much as possible about the actual context within teaching and learning take place. Teachers need to understand the world of the learner, including the ways in which family, friends, peers and the larger society impact that world and effect the learner for better or worse.

VISION MISSION & OBJECTIVES OF LOYOLA ACADEMY -A JESUIT EDUCATIONAL INSTITUTION

Experience

Teachers must create the conditions whereby learners gather and recollect the material of their own experience in order to distil what they understand already in terms of facts, feelings, values, insights and intuitions they bring to the subject matter at hand. Teachers later guide the learners in assimilating new information and further experience so that their knowledge will grow in completeness and truth.

Reflection

Teachers lay the foundations of learning how to learn by engaging students in skills and techniques of reflection. Here memory, understanding, imagination and feelings are used to grasp the essential meaning and value of what is being studied, to discover its relationship to other facts of human knowledge and activity and to appreciate its implications in the continuing search for truth.

Action

Teachers provide opportunities that will challenge the imagination and exercise the will of the learners to choose the best possible course of action from what they have learned. What they do as result under the teachers direction, while it may not immediately transform the world into global community of justice, peace and love, should at least be an educational step towards that goal even if it merely leads to new experiences, further reflections and consequent actions within the subject area under consideration.

Evaluation

Daily quizzes, weekly or monthly tests and semester examinations are familiar instruments to assess the degree of mastery of knowledge and skills achieved. Ignatian pedagogy, however aims at evaluation which includes but goes beyond academic mastery to the learners well-rounded growth as persons for others. Observant teachers will perceive indications of growth or lack of growth in class discussions and students generosity in response to common needs much more frequently.

VISION
MISSION &
OBJECTIVES
OF
LOYOLA
ACADEMY A
JESUIT
EDUCATIONAL
INSTITUTION

ORIGIN AND GROWTH OF LOYOLA ACADEMY

Loyola Academy (LA) is managed and administered by the members of the Society of Jesus belonging to the "Jesuit Province Society- Hyderabad", covering both the states of Telangana and Andhra Pradesh.

The Society of Jesus is an International Catholic Religious organization of men founded in 1540 by St.lgnatius of Loyola. These religious men, popularly known as "Jesuits", are about 17,000, spread all over the world, of whom over 4000 are working in 20 provinces of India. In Telangana and Andhra Pradesh states alone, about 220 Jesuits are working in Schools and Colleges, Youth and Social Service centres, Spirituality and Counselling centres and in Parishes and Missions of the Catholic Church.

LA was founded by **Rev Fr TJ Baliah SJ** in 1976 with Intermediate Courses, also offering an Associate Degree in Chemical Technology. It then developed into a Degree (1978) and PG (1993) College. LA is situated in Old Alwal, Secunderabad, Telangana, India.

LA is blessed with a fairly spacious campus of about 134 acres of land, with playfields and a research farm. It is affiliated to the prestigious Osmania University. LA Degree College was granted **Autonomous** status in 1992 by the University Grants Commission. The same **Autonomy** was granted to the PG College in 2010 by Osmania University. Appreciating the achievements and qualitative pursuit of higher educational needs, UGC has awarded LA a rare status known as a "**College with Potential for Excellence**" (CPE) in the year 2008 and has also extended CPE phase II projects in the year 2015.

In addition to this, National Assessment and Accreditation Council accredited this college in the year 2005 and reaccredited in 2011 and, for the second time, awarded 'A' grade (3.50 out of 4.00 CGPA), in recognition of its excellent contribution to the cause of higher education. The College will be going for III cycle of NAAC Reaccredation during this academic year.

ORIGIN AND GROWTH OF LOYOLA ACADEMY

SI. No.	Name of the Course Year of Com	mencement
	UNDER - GRADUATE COURSES	
01.	B.Sc. Chemical Technology	1978
02.	B.Sc. (Hons) Agri. Sci. & Rural Develop. (4 years) *	1983
03.	B.Sc. Computer Science & Engineering	1988
04.	B.Com. Honours	1991
05.	B.Sc. Electronics Technology	1991
06.	B.Sc. Computer Systems & Engineering	1994
07.	B.Com. Advt., Sales Promotion & Sales Managt.	1994
08.	B.Sc. Biotechnology, Chemistry & Genetics	2001
09.	B.Com. General / Business Studies	2003
10.	B.A. Mass Communication	2004
11.	B.Sc. Food Technology & Management	2004
12.	B.A. Psychology, English & Journalism	2006
13.	B.Sc. Maths, Statistics & Computer Science	2007
14.		
15.		
16.		
17.	B.Com. International Accounting and Finance	2016
18.	B.Sc. Computer Data Science & Analytics Engg.	2016
19.	B.Com. (Hons) Strategic Finance	2018
20.	B.Com. Business Process Management	2018
21.	B.Sc. Food Science, Nutrition & Dietetics	2018
POST - GRADUATE COURSES		
01.	M.C.A. Master of Computer Applications	1993
02.	M.B.A. Master of Business Administration Section-I	2001
	M.B.A. Master of Business Administration Section-II 2019	
03.	03. M.Sc. Organic Chemistry 2003	
04.	04. M.Sc. Biotechnology 2006	
05.		

MCA /MBA

a) Category A Seats (ICET seats): Candidates must qualify in ICET (Integrated Common Entrance Test conducted by the Govt of Telangana) and admissions are made by the ICET Convenor.

b) Category B seats (Management seats): Admissions made by the Management (ICET not mandatory).

M.Sc. Biotechnology and M.Sc. Organic Chemistry

- a) Category A seats: Candidates must qualify in PGCET Examination (Post Graduate Common Entrance Test). After PGCET results, candidates are to contact the Director, PG Admissions, Osmania University.
- b) Category B seats (Management seats): Admission made by the Management (PG-CET not mandatory)

NB: Those who apply for M.Sc. Biotechnology should have studied Chemistry in all three years of their degree course.

M.Sc. Food Technology & Management.

Admissions are made by the College through Entrance Test conducted by the College.

JESUIT EDUCATION FOR TRANSFORMATION OF PERSONS & SOCIETY

WHAT IS THE WORLD VISION OF THE JESUITS?

1. Dedication to Human Dignity from a Jesuit Faith Perspective

- Men and women are created in love to reflect the wisdom and goodness of God.
- The continued presence of Jesus Christ's Spirit enhances human dignity.
- · Men and women are
 - o enfolded in God's care and compassion
 - o offered companionship as brothers and sisters and
 - o empowered to complete the compassionate mission of Jesus Christ on earth
- Jesuits believe that their colleagues from other religious and ethical traditions share this dedication to human dignity and work for its implementation.

2. Reverence for and an Ongoing Reflection on Human Experience

- A Jesuit College must be a place of intellectual honesty, pluralism and mutual respect/reverence
- Reverence was pivotal for St. Ignatius of Loyola, reverence for him was an attitude of regard
 - before the majesty of God and
 - for all that God has created both as a gift from God and as a way to God's presence
- The Jesuit ideal of seeking and finding God in all things is inspired by this sense of reverence
- This ideal
 - promotes a rigorous yet sensitive attention to the demands of the professions and of technology
 - exults in the world of creative energy in literature and music, in art and theatre, in business and in the sciences
 - engages the world both locally and globally

3. Creative Companionship with Colleagues

- The contemporary Jesuit College is committed to creating a community of dialogue and service
- · Service signifies a mutual willingness among faculty, staff and

administration to enhance the entire environment of learning and service within the college community and between it and the world outside

4. Focused Care for Students

- At the heart of the Jesuit educational ideal is community care for the integral development of the students
- Everyone faculty, staff, administration and board members—play a role in student development
- In their relationship with students, faculty and staff inevitably model what they value
- In communicating those values, they act as mentors to their students
- The following student-concerns demand our attention and response:
 - the pursuit of wisdom and competence
 - the quest for psychological maturity and spiritual depth
 - the desire for ethical grounding and
 - the challenge of social solidarity and global awareness

5. Well-Educated Justice and Solidarity

- Justice, primarily, is God's saving action for men and women
- Each Jesuit College must examine its own social environment, including its own commitment to justice and solidarity
- Solidarity with the rest of the human race means
 - working together as human family to meet effectively the challenges of worldwide hunger, ignorance, disease and violence;
 - extending of care to those close at hand who have been ignored or abandoned within our society; and
 - a commitment to change the economic, political and social structures that enslave, dehumanize and destroy human life and dignity.
- More and more Jesuit institutions provide supervised opportunities for their students to meet and to learn from people from other economic and social groups through
 - community service, love for environment.
 - service-learning projects,
 - immersion experiences and
 - faculty-student research projects.

ST. IGNATIUS OF LOYOLA

(1491-1556)

Founder of the Society of Jesus Student & Teacher - Soldier & Saint

Passion for Life

Íñigo López de Loyola was born in the Basque Country, Spain, in 1491. The youngest of 13 children, Íñigo López was brought up by María de Garín, the local blacksmith's wife, after his own mother died soon after his birth. He later became a page in the service of a relative, Juan Velázquez de Cuéllar, treasurer of the kingdom of Castile. As a young aristocrat Ignatius had a "love of martial exercises and a vainglorious desire for fame." At this period he framed his life around the stories of adventures. Joining the army at seventeen he strutted about "with his cape slinging open to reveal his tight-fitting hose and boots, a sword and dagger at his waist."

Grit and determination in times of adversity

His diplomacy and leadership qualities made him very useful to Duke Antonio Manrique de Lara. Under the Duke's leadership, he participated in many battles without injury. But when a French-Navarrese army stormed Pamplona's fortress on May 20, 1521, a cannonball wounded one of his legs and broke the other. He was thirty, then. Soldiers carried the wounded Iñigo to his ancestral home to recuperate from wounds received in battle. He was very concerned about the injuries and had several surgical operations, which were very painful in the days before anesthetics.

Passion for reading leads to a desire to change

During his days of recovery he asked for books on chivalry, his favorite reading, but there were no such romances in the Loyola castle in Spain. Instead he was given the only books in the house: the "Life of Christ" and a collection of the "Lives of the Saints". Iñigo set about reading them: as he continued to read these books, he continued to reflect. He asked himself "If St. Francis could do this, why not I?" The more he reflected, the more did God become the centre of his life. His injury at Pamplona was God's way of telling him that He wanted him in the service of Jesus Christ, the eternal King.

WHERE DID IT ALL BEGIN? AND WITH WHOM?

WITH IGNATIUS OF LOYOLA OF COURSE!

A romantic knight, now a passionate Pilgrim of God

By March 1522, Iñigo's right leg was sufficiently healed for him to put his plan into action. Every knight in his time would stand guard at the door of his lady-love. For Inigo it would no longer be the earthly ladies. On 24 March he went to Mother Mary's altar at Montserrat, and spent the whole night in a vigil of arms, kneeling or standing before her. At dawn he offered his sword and dagger to Our Lady, hanging them on the chapel wall. He gave the fine clothes he was wearing to a beggar and clothed himself in his sackcloth-tunic. A romantic knight now became a passionate Pilgrim of God.

A docile Student of the 'school-master' God

Iñigo became God's student. On his way to Barcelona he stopped at Manresa, a town on the banks of the river Cardoner. There he spent ten months in total communion with God. He spent seven hours a day in prayer in a cave he had discovered. For several hours a day he helped the sick in the hospital of St. Lucy. God – he says- was like a school master teaching him step by step. He read other spiritual books, among them the "Imitation of Christ", a book which he always esteemed. Whenever a passage from his reading particularly struck him, he jotted it down in the notebook he carried. In the same note book he recorded his meditations and the illuminations he received in prayer. It was from this little book that his famous Book of Meditations, called the "Spiritual Exercises", would later emerge.

Passion to live and work in his Master's Holy Land

Iñigo visited the Holy Places in the ancient city of Jerusalem. He prayed and walked on the streets where Jesus his Master had walked. Since he was unable to remain in the Holy Land, Iñigo, now thirty-three years old, had to chart his future anew. His only desire was to help people to come closer to God; so he decided to study for the priesthood. At the age of 34 he began to study Latin grammar, sitting in class with young boys.

Passion to lead people to God makes him a dedicated Student

When he had finally mastered the elements of Latin, he moved to the renowned University at Alcalá. In that great University City Iñigo gathered students and grownups about him, speaking about prayer and explaining to them the

WHAT
ONE
STUDENT
WHO HAS
PASSION
FOR GOD
AND
FOR
NOBLE
THINGS
IN
LIFE
CAN
DO!

meaning of the Gospels, St. Paul, the Ten Commandments, and so forth. As some complained that he was not qualified enough to teach others about God, Iñigo went to Salamanca to continue his studies at its famous university. From there, at the age of 38, he went to Paris and for seven years studied there: Latin grammar, philosophy and theology. To support himself during these years he spent two months each summer begging for money from the rich Spanish merchants and saving it for the rest of the year.

A Magnetic Personality attracts many good Student-Friends

In Paris he shared a room with Peter Faber and Francis Xavier. His magnetic personality attracted many young students to him. James Laynez, Alphonsus Salmeron, Nicholas Bobadilla and Simon Rodrigues joined him soon. He was for them a friend, philosopher and spiritual guide. With three more (Claude LeJay, Paschase Broët, and John Codure who came later), Ignatius would start the 'Company of Jesus' in 1540 to love God and serve humanity.

A Teacher and Educationist with a heart for the downtrodden

When Iñigo received his Master's degree at Eastertime in 1534, the university Latinized his name, and thenceforth he used the name **Ignatius**. He continued to teach the lettered and the unlettered, the rich and the poor, elders and children. He taught them about God, religion and prayer and cared for the sick in hospitals.

Iñigo was also attuned to the needs of the people around. He established the House of St. Martha for women unfortunately pushed into prostitution. He built a home for young girls who were especially in danger of being exploited. He founded an orphanage for those who lost their parents. He built a house for those who came in search of Christ.

He started the Roman College in 1551 as a model for all Jesuit colleges throughout the world. In 1552 he opened a college in Rome for seminarians to prepare themselves better to preach Christ.

Inigo, Ignatius, becomes St. Ignatius of Loyola

Ignatius died on 31 July, 1556. When the body was made ready for visitors, there was a long line of cardinals, bishops and priests, of Rome's nobility and Rome's poor, all coming to kiss the holy venerable hands of the Founder of the Society of Jesus. He was declared a Saint by the Church in 1622. The day he died and went home to Jesus whom he loved dearly is celebrated as his Feast Day: 31 July.

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Mr. Nityananda Ghosh
Mrs. Dolly Isaac

Lecturer in Physics
HOD, B.Com (General)

PLACEMENT CELL

Rev Fr Dr P. Anthony SJ Principal

Mrs. Sushma Placement Cell in-charge

Mr. T. Hanok Associate Professor

Mr. A. Ravinder

Lecturer in Food Technology & HOD (M.Sc.)

Mr. V.V.S. Chalapathi Rao

Lecturer in Bio-Chemistry & HOD (M.Sc.)

Mr. Ch. Sandeep Reddy HOD Physical Education

AICUF (ALL INDIA CATHOLIC UNIVERSITY FEDERATION)

Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)

Rev Fr Ch. Anand Kumar SJ Unit Advisor Mr. K. Kiran Kumar Staff Advisor

Mr. M. Karthik Lecturer in Food Technology

Mr. Stephen Ashirvadam Extension Officer.

Mr. J. Jesupadam

Mrs. T. Showrilu

Dr. G. Anitha Mary

Lecturer in Engineering Drawing

Lecturer in Library Science

Lecturer in Computer Science

CAMPUS MINISTRY COMMITTEE

Rev Fr Dr P. Anthony SJ Principal

Rev Fr Dr L. Joji Reddy SJ Vice-Principal (PG)
Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)
Rev Fr. Leo Bhaskaran Campus minister

Mr. K. Kiran Kumar Lecturer in Mathematics Mrs. P.M. Mamatha Rani Dean of Student Affairs

Mrs. Shobha Rani. S.

Lecturer in Computer Science

Lecturer in Computer Science

MEDICAL CELL

Rev Fr Dr L. Joji Reddy SJ Vice-Principal (PG)

Dr Vijaya Mary MBBS,DGO Doctor

Mr. Ch. Sandeep Reddy HOD Physical Education

All Block in-charges & NSS / NCC Coordinators

NATIONAL GREEN CORPS

Rev Fr Dr P. Anthony SJ Principal

Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)

Dr. P. Seshabala Co-ordinator

Dr. A. Sai Harini Lecturer in Agriculture, Co-ordinator

Dr. T. Suchitra Naidu NCCC Co-ordinator

Dr. S. Balachandar Lecturer in Envrionmental Science

NCC PROGRAMME

Rev Fr Dr P. Anthony SJ Principal

Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)
Mr. S. Uma Maheswara Rao Associate NCC Officer

NSS PROGRAMME

Rev Fr Dr P. Anthony SJ Principal

Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)
Mr. G. Sriramulu Programme Officer

Mr. K.B. Sharat Chandra Raju Lecturer in Animation Design

Dr G. Ratnavani Advisor

WEBSITE UPDATION COMMITTEE

Rev Fr Dr P. Anthony SJ Principal

Rev Fr Dr L. Joji Reddy SJ Vice Principal (PG) Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)

Mrs. V.J. Bharathi HOD, Dept of Mass Communication

Mr P. Vikram Kumar Lecturer in Video Production

Mr Harry Joseph. M. Lab Technician

DIGITAL BOARDS / T.V. / HOARDINGS COMMITTEE

Rev Fr Dr P. Anthony SJ Principal Rev Fr S Raju SJ Rector

Rev Fr Dr L. Joji Reddy SJ Vice Principal (PG)
Rev Fr D. V. Balaswamy SJ Vice-Principal (UG)
Mr. T. Venkatesh Lecturer in Electronics

Mr P. Vikram Kumar Lecturer in Video Production

Mrs. V.J. Bharathi HOD, Dept of Mass Communication

LOYOLA ACADEMY MEMBERS OF THE STAFF FOR THE YEAR 2019-20

SI.No. Name of the Employee Designation

P.G. COURSES

- Mr. T. Hanok, MBA, (Ph.D), Associate Professor, Controller of Examinations (PG)
- Dr Sonika Sharma, M.Sc, B.Ed., Ph.D, Lecturer in Chemistry Dean of Academics
- Mrs. G. Sirisha, MCA, M.Tech, Lecturer in Computer Science Dean of Cultural Activities

DEPARTMENT OF MASTER OF COMPUTER APPLICATIONS

1	Mrs. K. Bharathi, MCA, M.Tech., (Ph.D), SET	Associate Professor
2		Lecturer in Computer Science
3	Mrs. P.S.R. Malathi, M.Tech. (S.E.)	Lecturer in Computer Science
4	Rev. Fr A. Stanislaus SJ, MCA, EXEC-PGDGM.	Associate Professor (on lien)
5	Mrs. P.V. Nagalakshmi, MCA, M.Tech, SET, NET	Lecturer in Computer Science & HOD
6	Dr. G. Anitha Mary, MCA Ph.D	Lecturer in Computer Science
7	Mrs. G. Sirisha, MCA, M.Tech	Lecturer in Computer Science
8.	Mrs. V. Theresa Vinayasheela, MCA, M.Tech.	Lecturer in Computer Science
9.	Ms. P. Vandana, M.Tech.	Lecturer in Computer Science

II DEPARTMENT OF MASTER OF BUSINESS ADMINISTRATION

1	Mr. T. Hanok, MBA, (Ph.D)	Associate Professor & COE (PG)
2	Dr. R. Sindhu, MBA, Ph.D, M.A., NET	Lecturer in Business Administration & HOD
3	Dr. T. Rachel Shalini, MBA, M.Phil, Ph.D, SET	Lecturer in Business Administration
4	Mrs. G.L Aparna, MBA	Lecturer in Business Administration
5	Rev. Fr. T. Lourdhu Reddy SJ, MBA	Lecturer in Business Administration
6.	Ms. Anjali Pandey, MBA	Lecturer in Business Administration
7.	Dr. R. Lavanya Kumari, MBA, M.Com., M.Phil.Ph.D.	Lecturer in Business Administration
8.	Ms. Soujanya Akaremsetty, M.B.A.	Lecturer in Business Administration

III DEPARTMENT OF M.Sc. (ORGANIC CHEMISTRY)

1	Mr. Dheeraj Kumar Sahu, M.Sc., (Ph.D)	Lecturer in Chemistry
2	Dr. S P Mydhili, M.Sc., M.Phil, (Ph.D)	Lecturer in Chemistry
3	Mrs. Shalini Mamata Jyothi Rekala, M.Sc.,B.Ed.,SET	Lecturer in Chemistry
4	Dr. Sonika Sharma, M.Sc, B.Ed., Ph.D	Lecturer in Chemistry & Dean of Academics, PG
5	Dr. P. Thirunathi, M.Sc., Ph.D.	Lecturer in Chemistry & HOD

IV DEPARTMENT OF M.Sc. (BIOTECHNOLOGY)

1	Rev. Fr Dr L. Joji Reddy SJ, M.Sc, M.Phil, Ph.D	Associate Professor & Vice Principal (PG)
2	Dr. Ch. Sirisha, M.Sc., Ph.D, B.Ed.	Associate Professor
3	Mr. V.V.S. Chalapathi Rao, M.Sc., B.Ed., SET	Lecturer in Bio-Chemistry & HOD
4	Mrs. D. Guru Devi, M.Sc., APSET	Lecturer in Biotechnology

5 Rev. Fr. Ch. Anand Kumar SJ. M.Sc. Lecturer in Biotechnology 6 Ms. S. Dhavala, M.Sc., (Ph.D.), APSET Lecturer in Biotechnology

V DEPARTMENT OF M.Sc. (FOOD TECHNOLOGY & MANAGEMENT)

1 Mr. A. Ravinder, M.Tech. (Ph.D) Lecturer in Food Technology & HOD (M.Sc.)

2 Mrs. Jemmy Evangeline S, B.Tech, M.Sc. Lecturer in Food Technology Ms. K. Gyaneshwar Navya, M.Sc. 3 Lecturer in Food Technology 4

Ms. D. Kavva Gupta. M.Sc. Lecturer in Food Technology

VI DEPARTMENT OF ENGLISH

1. Mrs. P.M. Mamatha Rani, M.A., B.Ed., PGCTE Lecturer in English & Dean of Student Activities

2. Dr. Swarlipi Nandi, MA, M.Phil., Ph.D., NET Lecturer in English 3. Mr. V. Nishanth, M.A. Lecturer in English

U.G. COURSES

FACULTY OF SCIENCES

1. Dr. K. Krishna Mohan, M.Sc.(Ag), Ph.D., NET. Reader in Agriculture, Dean of Science

ı DEPARTMENT OF B.Sc. (CHEMICAL TECHNOLOGY)

1 Mrs. B. Lalitha Kumari, M.Tech. PGDIPM. Lecturer in Chemical Technology & HOD

2 Mr. P.V.R. Sai Prasad. B.E. Lecturer in Chemical Engineering.

Dean of Developmental Affairs & IQAC Coordinator

3 Mr. Nitvananda Ghosh, B.Sc. (Hons) M.Sc., M.Phil Lecturer in Physics 4 Mr. P. Sudhakar Reddy. M.Sc. Lecturer in Chemistry

5 Mr. Zakir Hussain, M.Tech. Lecturer in Chem Engineering

6 Dr. S. Prithvika, M.A. Ph.D. Lecturer in English

7 Mrs. N. Roopa Rani. M.Sc., B.Ed. Lecturer in Mathematics

Dr P. Amaladass, M.Sc., Ph.D. Lecturer in Chemistry 8

Ш DEPARTMENT OF B.Sc. (Hons) AGRICULTURAL SCIENCE & RURAL DEVELOPMENT

1 Rev. Fr Dr P. Anthony. SJ. M.Sc. M.Phil. Ph.D. Principal

Dr. K. Shanthi, M.Sc.(Ag), Ph.D., NET 2 Lecturer in Agriculture

3 Dr. K. Krishna Mohan, M.Sc.(Ag), Ph.D., NET Reader in Agriculture.

Dean of Science & AAC Coordinator 4

Dr. N. Maria Das. M.A., Ph.D. SLET Lecturer in Economics &

Dean of Administration

5 Mrs. D. Saritha, M.Sc. (Horti), NET Lecturer in Horticulture

Mrs. K. Sudha Sundari, M.Sc. (Ag.) 6 Lecturer in Agriculture & HOD

7 Mr. G. Sreeramulu, M.A., M.Ed., M.Phil, NET. (Ph.D) Lecturer in Agri. Extension / Sociology

8 Mr. G. Ashoka Chakravarthy, M.Sc. (Ag), PGDAMM Lecturer in Agriculture

9 Mrs. Bhargavi M, M.Sc., (Ag), NET Lecturer in Agriculture

10 Ms. N. Anthony Kiranmai M.Sc. (Ag), NET Lecturer in Agriculture

11 Dr. A. Sai Harini, M.Sc., (Ag.) Ph.D Lecturer in Agriculture

12. Mr. D. Vinay, M.Sc., B.Tech. (Ag.Engg.) Lecturer in Agriculture

13. Mr. N.H. Shankar Reddy, M.Sc., (Ag), NET Lecturer in Agriculture

Ш DEPARTMENT OF B.Sc. (COMPUTER SCIENCE & ENGINEERING)

1 Mrs. K. Anitha. MCA. M.Tech (CSE) Lecturer in Computer Science & HOD

2 Ms. T. Kavitha, MCA, M.Tech (CS) Lecturer in Computer Science

3 Mrs. D. Arpitha Rani, M.C.A., M.Tech. (CSE) Lecturer in Computer Science

4 Mr. J. Jesu Padam. B.E., (Mech.), DBIM Lecturer in Enga. Drawing

5 Mrs. P.M. Mamatha Rani, M.A., B.Ed., PGCTE Lecturer in English & Dean of Students Affairs

6 Ms. C.M. Preethi. M.Tech. Lecturer in Computer Science

I۷ DEPARTMENT OF B.Sc. (COMPUTER SYSTEMS & ENGINEERING)

1 Mr. K. Lucas Reddy. M.Tech. Lecturer in Flectronics Lecturer in Mathematics 2 Mr. M.V. Raia Gopal, M.Sc.

3 Dr. V. Harsha Shastri. M.Sc., M.Phil, M.Tech. Ph.D., SET, NET Lecturer in Computer Science & HOD

4 Mrs. T. Ramya, B.Tech, M.Tech Lecturer in Computer Systems & Engg. 5 Mr. T. Vishwanath, M.Sc. Lecturer in Computer Systems & Engg.

Mrs. N. Nageswari, M.Sc. Lecturer in Computer Science

6 7 Mrs Rajee Koshy, B.E. Lecturer in Computer Science

8 Rev. Fr. S. Raiu SJ. M.A., M.Phil. Lecturer in English

V DEPARTMENT OF B.Sc. (COMPUTER DATA SCIENCE & DATA ANLYTICS ENGINEERING)

1 Mrs V. Theresa Vinayasheela, M.C.A., M.Tech., SET Lecturer in Computer Science & HOD

2 Mr. K. Siva Ramakrishna, M.Sc. M.Tech Lecturer in Computer Science

Lecturer in Statistics 3 Mr. R. Srinivasa Rao. M.Sc.

Mr. Ch. Sandeep Kumar. M.Sc. 4 Lecturer in Computer Science 5 Mrs. V. Shirisha, M.Sc. Lecturer in Computer Science

6 Mrs. D. Supriva. M.Tech. Lecturer in Computer Science

۷I DEPARTMENT OF B.Sc. (ELECTRONICS & COMMUNICATIONS TECHNOLOGY)

1 Dr. K. Rama. M.Sc., M.Phil. Ph.D. Lecturer in Electronics & Dean of Academics

2 Mr. T. Venkatesh. M.Sc. Lecturer in Flectronics

3 Mrs. Y. Lakshmi Parimala, M.Sc., PGDCA, MSCIT Lecturer in Electronics & HOD

4 Mr. B. Samaresh, M.Sc., PGDTC, SET Lecturer in Physics Dr. Shakira Sultana, M.Sc., Ph.D 5 Lecturer in Mathematics

6 Ms. P. Deepthi, M.Tech. Lecturer in Electrical and Electronics

DEPARTMENT OF B.Sc. (MATHS, STATISTICS & COMPUTER SCIENCE) VII

1 Dr. K. Viiavalakshmi. M.Sc.. Ph.D Lecturer in Mathematics & HOD

Mr. V. Jagadhish, M.Sc., M.Phil 2 Lecturer in Mathematics & COE

3 Mrs. M. Sailaja, M.Sc., (Ph.D) Lecturer in Statistics

Mrs. T. Suneetha, M.C.A., M.Tech. Lecturer in Computer Science

5 Mrs. P. Naga Durga, M.Sc. Lecturer in Statistics

6 Dr. P. Sesha Bala, M.Sc., Ph.D. Lecturer in Environmental Science

VIII. DEPARTMENT OF B.Sc. (FOOD TECHNOLOGY & MANAGEMENT)

Mrs. A. Esther Sandhya, B.Tech., (M.Tech) Lecturer in Food Technology & HOD 1

2 Mr. M. Karthik, M.Sc. Lecturer in Food Technology

3 Mrs. M. Anusha. M.Sc. Lecturer in Food Technology

5

4 Ms. Gyaneshwar Navya K, M.Sc. Lecturer in Food Technology 5 Ms. Rashmi Singh. M.Sc. Lecturer in Food Technology IX DEPARTMENT OF B.Sc. (FOOD SCIENCE, NUTRITION & DIETETICS) 1 Dr. Mrs. T. Sravanthi, M.Sc., PGD, Ph.D. Lecturer in Food Technology & HOD 2. Ms. Glory Joanna Manne, M.Sc. Lecturer in Food Science 3. Ms. P. Revathi, M.Sc. Lecturer in Food Science 4. Ms. Shirley Lillian, M.Sc. Lecturer in Food Science 5. Ms. Ayeesha Farhan, M.Sc. Lecturer in Food Science 6. Ms. G. Bhargavi Reddy, M.Sc. Lecturer in Food Technology X DEPARTMENT OF B.Sc. (MULTIMEDIA & ANIMATION) 1 Mr. B. Bhaskara Rao. MFA. NET Lecturer in Animation 2 Mr. A. Ramesh. MFA. NET Lecturer in Animation 3 Mr. K.B. Sharath Chandra Raju, M.Sc., VFX Lecturer in Animation & HOD Mr. S. Umamaheswara Rao. M.A., MFA 4 Lecturer in Animation & Associate NCC Officer Lecturer in Animation Design 5 Mr. P. Janardhan Naidu. MFA., M.A. 6 Mr. Srujan Kumar. G, M A, NET Lecturer in Indian Culture ΧI DEPARTMENT OF B.Sc. (BIOTECHNOLOGY, CHEMISTRY & GENETICS) 1 Mrs. N. Kavitha, M.Sc. Lecturer in Chemistry Lecturer in Bio-Chemistry & 2 Dr. T. Suchitra Naidu, M.Sc., Ph.D. B.Ed. **NCCC Coordinator** 3 Mrs. A. Jaya Madhuri Lata, M.Sc., B.Ed, (Ph.D) Lecturer in Biotechnology 4 Mrs. M. Archana, M.Sc. Lecturer in Biotechnology 5 Dr. P. Suresh Kumar, M.Sc., M.Tech, Ph.D., SET Lecturer in Biotechnology & HOD 6 Mr. V. Nishanth, M.A., M.Phil. Lecturer in English **FACULTY OF ARTS & HUMANITIES** 1 Dr. G. Ratnavani, M.A., M.Phil., PGDBM, Ph.D. Dean of Arts XII DEPARTMENT OF B.A. (MASS COMMUNICATION) Mrs.V.J.Bharathi, M.Com, ADCA, MCJ, PG Dip.in Multimedia Lecturer in Multimedia & HOD 1 2 Mr. P. Vikram Kumar, M.Sc., Dip in Video Production Lecturer in Video Production 3 Mrs. N. Rajeshwari, M.Sc., TSSET, NET Lecturer in Mass Communication 4 Ms. Achanta S.V.N.S. Hima Bindu, M.A. Lecturer in Mass Communication 5 Mr. Anees. M., M.A., NET. Lecturer in Mass Communication 6. Ms. M. Sushma, M.A. Lecturer in Mass Communication XIII DEPARTMENT OF B.A. (PSYCHOLOGY, ENGLISH & JOURNALISM) Dr. Swaralipi Nandi, MA, M.Phil., Ph.D., NET 1 Lecturer in English & HOD 2 Mrs. Sritama Maitra. M.A., NET (Ph.D.) Lecturer in English 3 Mrs. D Elsita. M.C.J Lecturer in Journalism 4. Ms. Swetha Nelson, M.A. Lecturer in Psychology 5 Ms. Maurina Franswah, MA Lecturer in English 6 Mr. Ch. Sudeep Chandra, M.A. Lecturer in Psychology 7 Ms. Shriya Tripathi, M.A. Lecturer in English

FACULTY OF COMMERCE AND BUSINESS ADMINISTRATION

1 Dr. Jacqueline Williams, M.Com, MBA, B.Ed., M.Phil, Ph.D. Lecturer in Commerce

Dean of Commerce & BBA

XIV DEPARTMENT OF B.Com (Hons)

1 Dr. Jacqueline Williams, M.Com,MBA, B.Ed.,M.Phil,Ph.D. Lecturer in Commerce

Dean of Commerce & BBA

2 Mr. K. Kiran Kumar, M.Sc., M.Phil Lecturer in Mathematics
3 Mrs. K. Saras Chandra, M.Com Lecturer in Commerce & HOD
4 Mr. P. Sai Karthikeya, M.Com, SET, NET Lecturer in Commerce
5. Ms. Manisha Amuda, M.Com, NET Lecturer in Commerce

XV DEPARTMENT OF B.Com (Hons) (Strategic Finance)

Mrs. M.V.B. Sailaja, M.Com, DCA, SET Lecturer in Commerce & HOD
 Ms. Swetha Deshpande, M.Com, B.Ed. Lecturer in Commerce

XVI DEPARTMENT OF B.Com (COMPUTERS)

1	Ms. Jacintha Vincent, M.Com, PGDCA, DCST(C.Sc.)	Lecturer in Computers & HUD
2	Mrs. S. Shobha Rani, M.Sc.DISM,PGCCA(C.Sc.)	Lecturer in Computer Science
3	Mrs. Sunindita Pan, M.A. (Eco), M.A. (PS), DAPR	Lecturer in Economics
4	Mrs. G. Shiva Ranjani Yadav, M.Com, M.Phil	Lecturer in Commerce
5	Ms. Binnuri Sahithya, M.Com.	Lecturer in Commerce
6	Mr. P. Rajkumar Reddy, M.Com., TSSET, NET	Lecturer in Commerce
7	Mr. S. Balachandar, M.Sc., M.Tech., (Ph.D.), NET, SET	Lecturer in Environmental Science
8	Ms. Maurina Franswah, MA, B.Ed.	Lecturer in English
9	Mrs. K. Ketana, M.Sc.	Lecturer in Statistics
10.	Ms. Thakur Sathya Priya, M.Com.	Lecturer in Commerce

XVII DEPARTMENT OF B.Com (GENERAL / BUSINESS STUDIES)

1	Mrs. Dolly Isaac, M.Com, B.Ed., PGDM, M.Phil, DCM	Lecturer in Commerce & HOL
2	Ms. Ancy John, M.Com., SET	Lecturer in Commerce
3	Mrs. Alekhya. B, M.Com	Lecturer in Commerce
4	Dr. Ratnavani Gadde, M.A., M.Phil, PGDBM, Ph.D	Lecturer in Public Admn.
5	Mr. M. Ramu, M.Com	Lecturer in Commerce

Ms. J. Sangavi Preeti, M.Com., M.Phil. Lecturer in Commerce

XVIII. DEPARTMENT OF B.Com (BUSINESS PROCESS MANAGEMENT)

1 Dr M. Veeraswamy, M.Com, M.B.A, Ph.D, LLM Lecturer in Commerce & **HOD**2. Mrs. T. Swarna. MBA. NET Lecturer in Commerce

XIX DEPARTMENT OF B.Com (ADVERTISING & SALES PROMOTION/MARKETING)

1 Mrs. Y. Anjani Kumari, M.Com, PGDBM, MBA
2 Mr. G. Srivatsa, M.C.J
3 Rev. Fr K. Madhava Rao, SJ, MA
4 Ms. Hilda Margreat. M.Com
4 Lecturer in Communication
4 Lecturer in English (on lien)
4 Lecturer in Commerce

11

XX DEPARTMENT OF B.Com (INTERNATIONAL ACCOUNTING & FINANCE)

Mr. N. Anil Kumar, M.Com, M.Phil, M.A., JOUR & PR
Mrs. P.Y. Radhika, M.Com.

Mr. K. Rajesh, M.Sc.

Mr. V. Kalyan Goud, M.Com, B.Ed., SET

Lecturer in Commerce
Lecturer in Statistics
Lecturer in Commerce

XXI DEPARTMENT OF BBA

1 Mrs. Phebi Priya Darshini P, MBA, M.Com, SET Lecturer in Business Administration & HOD
2 Mrs. P. Sudha Rani, M.Com.
3 Ms. M.H. Mary Patricia, MBA Lecturer in Business Administration
4 Rev. Fr D.V. Balaswamy, SJ, MBA Lecturer in Business Admn.& Vice Principal
5 Mr. Jaya Sreekar, MBA Lecturer in Business Administration

UG. & P.G.

I. DEPARTMENT OF LIBRARY

Dr. P. Venkateswarlu, M.A, M.Li.Sc., M.Phil, Ph.D Lecturer in Library Science
 Mrs. T. Sharada, M.A., M.Li.Sc, M.Phil Lecturer in Library Science
 Mrs. T. Showrilu, M.A, M.Li.Sc. Lecturer in Library Science

II. DEPARTMENT OF PHYSICAL EDUCATION

1 Mr. C. Sandeep Reddy, M.PEd Lecturer in Physical Education & **HOD**

III. CONTROLLER OF EXAMINATIONS & EXAMINATION CELL

1 Rev. Fr Dr P. Anthony, SJ, M.Sc, M.Phil, Ph.D Principal 2 Mr. V. Jagadhish, M.Sc., M.Phil Controller of Examinations (UG) 3 Rev. Fr. Ch. Anand Kumar SJ. M.Sc. Asst. Controller of Examinations 4 Mr. T. Hanok. MBA. (Ph.D) Controller of Examinations (PG) 5 Rev. Fr Dr L. Joji Reddy SJ, M.Sc, M.Phil, Ph.D Vice-Principal (PG) 6 Rev. Fr D.V. Balaswamy, SJ, MBA Vice-Principal (UG) Lecturer in Mathematics 7 Mr. M.V. Raia Gopal, M.Sc. 8 Mr. G. Srivatsa, M.C.J. Lecturer in Communication

NON-TEACHING

AIDED STAFF

1 Mr. C.P. Srinivas Reddy	Junior Assistant
---------------------------	------------------

2 Mr. M.V. Krishnaiah Naidu Typist

3 Mrs. M.T.Jayalakshmi Store Keeper

4 Mr. D. Vinod Kumar Record Assistant

5 Mr. K. Yesudas Museum Keeper

6 Mr. Remin Juise A Attender

7 Mr. B. Ambrose Watchman

8 Mrs. K. Amuliya Gardener Cum Waterwoman

UN-AIDED STAFF

College Office / Admin Staff (UG & PG)

Mr. Stephen Asirvadam

1	Mrs. Kochuthrisa Sebastian	Senior Assistant
2	Ms. N. Marthenamma	Junior Assistant
3	Mr. Kiran Kumar	Junior Assistant
4	Mrs. G. Pushpa Latha	Junior Assistant
5	Mrs. Godfie Fernandes	Junior Assistant

(In-Charge Extension Programme)

Junior Assistant

7 Mrs. B N Usha Rani Junior Assistant

8 Mr. D. Anil Kumar Administrative Officer

9. Mr. S. Prakash Chary Jr. Assistant

10 Mr. S. Maria Das Record Assistant

COE Office Staff (UG & PG)

11	Mr. G.B. Santosh Kumar	Senior Assistant
12	Mrs. D. Sapna	Junior Assistant
13	Mr. M. Srinivasa Rao	Junior Assistant
14	Mrs. Veena G Gowlikar	Junior Assistant
15	Mr. C. Arul Dass	Record Assistant

6

17 Mr. M. Sudhakar Attender18 Mr. P. Kotiveeraiah Attender

Library Staff

19	Ms. Y. Sushila	Junior Assistant
20	Mrs. P. Subhaashini	Junior Assistant
21	Mr. P.A. Naveen	Attender
22	Mr. D. Indra Babu	Attender
23	Mr. H. Vishal	Attender
24	Mr. B. Narasing Rao	Attender

Campus Maintenance Staff

25	Mr. Y.M. Alexis	Estate Officer
26	Mr. T. Jayaraman	Attender
27	Mr. K. Nagaraju	Electrician
28	Mr. Chinna Musalaiah	Plumber

Ministerial / Supporting Staff

29	Mrs. Regina Jane	Programmer Cum Data Entry Operator
30	Mr. K. Praveen Kumar	Programmer
31	Mrs. T. Shailaja	Programmer
32	Mrs. V. Sujatha	Programmer
33	Mrs. S. Aruna Prabha	Store Keeper
34	Mr. Harry Joseph M	Lab Technician
35	Mr. V. Gangaraju	Lab Technician
36	Mr. V. Chandraiah	Record Assistant
37.	Ms. B. Mamatha	Lab Instructor
38	Mr. R. Anthony Raj	Attender
39	Mr. M. Shobhana Babu	Attender
40	Mr. M. Rajesh Reddy	Attender
41	Mr. T. Venkateswarlu	Attender
42	Mr. V. Nageswara Rao	Attender

43	Mr. Ch. Koteswara Rao	Attender
44	Mr. U. Jayaraju	Attender
45	Mr. M. Ashok Kumar	Attender
46	Mr. J. Jojappa	Attender
47	Mr. U. Solmon	Attender
48	Mr. J. Aruldas	Attender
49	Mr. B. Raju	Attender
50	Mr. N. Chinnaiah	Attender
51	Mr. L. Kiran Kumar	Attender
52	Mr. Ch. Prakash	Attender
53	Mr. G. Sridhar	Attender
54	Mr. P.A.V. Prasada Rao	Attender
55	Mr. B. Koteswara Rao	Attender
56	Mr. V. Stephen	Attender
57	Mr. A. William Staline	Attender
58	Mr. R. Daniel	Attender
59	Mr. S. Hanumanth Rao	Attender
60.	Mr. G. Gopi	Agriculture Field Assistant
61	Mr. Raju	Jr. Assistant

N.B.: The staff of the College Office, COE Office and Library will have their lunch break either before or after the scheduled / regular lunch break of the college.

P.G. CLUBS

CODE NIMBUS: Aims to establish a coding culture on campus, reaching every student passionate about coding. The club's motto is to Create-Build-Innovate.

Mrs. K Bharathi Associate Professor in MCA

Mrs.Malathi Lecturer in MCA

UDYAMITA(Entrepreneurship): Aims to Make Students aware of practical

aspects of Entrepreneurship

Mrs. G L Aparna Lecturer in MBA

Dr. R Sindhu HOD MBA

CHEM-'O'-LIFE: Aims to provide an insight and increase student

comprehensive regarding sustainable chemistry.

Mrs. S P Mydhili Lecturer in M.Sc. Org. Chemistry Mrs. R Shalini M Jyothi Lecturer in M.Sc. Org. Chemistry

BIOBLOSSOMS: Aims to bring out multi faceted skills & talents of the students in terms of academic, extra-cocurricular which transforms them to attain perfectionism.

Mrs. Guru Devi Lecturer in M.Sc. Biotechnology S.Dhavala Lecturer in M.Sc. Biotechnology

S(FT)²: Aims to increase safety, availability and standards of the Food that create healthy life and satisfy the hunger.

Mrs. Jemmy Evangeline S Lecturer in M.Sc Food Tech. & Mgmt Miss.K. Gyaneshwar Navya Lecturer in M.Sc Food Tech. & Mgmt

LITERATURE CLUB: To encourage, motivate, equip students to develop scientific temperament and participate in various collaborative activities across different streams.

Dr Sonika Sharma Dean of Academics (PG)

Dr T.Suchitra Naidu NCCC Co-ordinator
Mrs. G. Anitha Mary Lecturer in MCA
Dr Rachel Shalini Lecturer in MBA

Mrs.Jemmy Evangeline S Lecturer, M.Sc. Food Tech. & Management

Ms S.Dhavala Lecturer, M.Sc. Biotechnology

Dr A.Sai Harini Lecturer, Agriculture
Dr. Shakira Sultana Lecturer, Mathematics

PG STUDENT COUNCIL 2019-20					
Head Boy Pa	awan Kumar Pandey	NMBA	111718044253		
Head Girl Al	bhilasha Rai	NMCH	111718503002		
Pr	,	NMBA DMCA NMBA	111718044201 111703917146 111718044212		
		NMBA NMFT	111718044244 111718620014		
Sa		NMBA DMCA NMFT	111718044203 111703917145 111718620010		
	. Pramod Kumar ainab Khan	DMCA NMBT	111703917123 111718516028		
Sports Secretery SI	haik Ameed	DMCA	111703917151		
Documentation Coordinators Va	arsha Suresh Chandra V.S.P. Anoop Kumar	NMFT NMBA	111718620033 111718044243		
	P	DMCA NMBA	111703917126 111718044246		
	: Dileep Veeranji Naik	NMFT NMBT	111718620017 111718516007		
		NMCH NMBA	111718503001 111718044251		
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	Assistant Discipline Secretaries				
	lagam Shashank Yadav Sagar Rinesh	NMBA	111718044260 111718044206		
AI Ja	bdul Majeed annu Manasa	DMCA NMFT NMCH	111703917135 111718620027 111718503035		

ACADEMIC INFORMATION

The academic year consists of two semesters. At the Postgraduate level, the curriculum is spread over two years except M.C.A (Master of Computer Applications), which lasts for three years. The duration of a semester is approximately 16-18 weeks, each consisting of six working days.

Students should put in 20 hours of Social Services under PLANET Programme. They are also encouraged to get certificates by involving themselves in NSS/NGC/SPORTS & GAMES/AICUF/Women Cell/NCC, students are also encouraged to enlist themselves in NPTEL, MOODS, MOODLE etc.

In order to make the students research-oriented, all the final year students are to undertake a Project Work and submit their Dissertation as well as take a Viva Voce.

The College has adopted the system of valuation based both on Continuous Internal Assessment (C.I.A.) and Semester-End Examination (S.E.E). The C.I.A and S.E.E. will have the weighting of 40% and 60% respectively. C.I.A. consists of Weekly Tests, Assignments, Seminar/Viva Voce, Mid-Semester and Pre-Final Exams as part of Theory. C.I.A. consists of Practicals (laboratory work etc.) too. The student's regularity, as indicated by attendance, will also be taken into account for C.I.A. The S.E.E. will be in the form of a comprehensive written examination for each course at the end of the semester and most of the subjects have Practical Exam too. The guestion papers for these

EVALUATION

ELIGIBILITY
TO
APPEAR FOR
THE
SEMESTEREND EXAMINATIONS
(SEE) &
MEDICAL
I FAVE

examinations will be set by experts chosen from outside the College and answer scripts will be valued separately by two different external examiners.

Continuous Internal Assessment (CIA):

1) A student becomes eligible to appear for the Semester-End Examinations only if he/she has secured the **MINIMUM ATTENDANCE OF 75%**. If he/she fails to get the minimum attendance, he/she has to repeat that Semester in the following academic year. His/her name will be off the rolls for the following semester.

In case a student is absent from classes due to grave illness/accident, he/she should have a minimum of 65% of attendance and should have already obtained permission prior to their absence due to grave illness/accident. However, medical certificate for minor ailments like cold, cough and fever will not be accepted. They should submit a Medical Certificate issued by a registered medical practitioner along with the medical prescription on the first day that he/she returns to regular classes. Medical certificates that are submitted later or just before the Semester End Exams will NOT be accepted.

Candidates admitted to the first year through an entrance test and do not have requiste attendance but have not less than 40% attendance can seek readmission without once again appearing for the entrance test. Candidates of I year I semester who do not have the minimum 40% attendance would lose their seat and they will have to seek admission afresh by appearing at the entrance test once again.

Attendance Marks				
Percentage	Marks Allotted	Percentage	Marks Allotted	
75.1 to 77.5	01	87.6 to 90.0	06	
77.6 to 80.0	02	90.1 to 92.5	07	
80.1 to 82.5	03	92.6 to 95.0	08	
82.6 to 85.0	04	95.1 to 97.5	09	
85.1 to 87.5	05	97.6 to 100	10	

N.B: The attendance of the previous month will be displayed in the first week of every month in the Information Kiosk. It is the student & parent /guardian's responsibility to verify it and in case of a shortage of attendance, to meet the HOD/Block In-charge /Vice-Principal concerned. Students are to check their daily attendance at student's portal in ERP. Whenever a student is absent an sms alert is sent to the registered phone number of the parent/student.

2) Under the CIA system in the college, there are **Weekly tests**, **Mid-Semester Exam**, **Pre-final Exam**, **Assignment**, **Viva/Seminar and Attendance**. Weekly test is conducted for 50 minutes, Mid Semester for 2 hours, Pre-final Exam for 3 hours and Semester-End Exam (SEE), both Theory and Practical, is conducted for 3 hours each. The pass marks for S.E.E. Theory and Practical are 40% and 50% respectively.

ATTENDANCE MARKS AND CIA COMPO-NENTS

CIA Components for all PG courses (Theory):				
Component	Marks Allotted	Component	Marks Allotted	
Weekly test	15	Assignment	05	
Mid-Semester	25	Viva/Seminar	05	
Pre-final Exam	40	Attendance	10	

Grand Total = 100 (100 will be converted into 40 as per CIA Weighting and SEE Weighting is 60)

CIA Components for all PG courses (Practicals):				
Component	Marks Allotted			
Attendance	05			
Observation / record book	05			
Practical skills acquired	10			
Pre-final Practical (3 hours)	20			
Total Marks for CIA	40			

RE-EXAM NORMS (CIA) 3) In principle, there is no re-examination. However, under extraordinary circumstances and for genuine reasons on a case to case basis, it is the Principal's discretion to call all the officials concerned to decide whether or not to give permission for a reexamination. In case of accident, grave illness or death (in the family), the Principal/Vice-Principal should be informed immediately and a written permission to be absent from the exams should be obtained by the parent / guardian. The decision to conduct or not to conduct the re-examination rests with the Principal/Vice-Principal and will be examined case by case, purely on the merit of the case. The decision of Principal/Vice-principal is final and binding.

For applying for re-examination, the students along with their parents should approach the Vice-Principal with all the necessary documents, who, in consultation with the Block In-charge and the Head of the Department concerned, would analyze the case and forward it to the Principal. The Principal would finally decide whether or not to permit the student to take a re-exam and the same would be communicated to the COE on a case-to-case basis. If permitted, the Examination Coordinating Cell headed by the Chief Superintendent of Exams, coordinates the conduct of the re-exams.

The Semester-End Examinations will be held in the month/s of **November/December** and in the months of **April / May** every year under normal circumstances or as per the Almanc of PG Courses.

Semester End Examinations (SEE)

Minimum pass marks in each paper

Theory : 40% of SEE and

40% (CIA + SEE)

Practicals : 50% of SEE and

40% (CIA + SEE)

SUPPLEMENTARY / IMPROVEMENT EXAMINATIONS

Supplementary/Improvement examinations will be conducted for theory and practical at the end of the even semesters only along with regular Semester End Examinations in the month of April or May.

IMPORTANT INSTRUCTIONS:

- 1) The number of backlogs, if any, in any year shall not exceed 50% of the papers prescribed for that year.
- 2) There will be no re-valuation of the theory / practical exams / project / internship.
- No re-examination will be conducted for Semester End Examinations (SEE) (theory/practical) under any circumstances.
- 4) Maximum duration for completing the course is 2 (+2) years for a 2 year PG course and 3 (+2) years for MCA.

SEMESTER

END

EXAMI-NATIONS

	I Year – I Semester	а	Admission	
	I Year – II Semester	а	Regular course of study of I Year - Semester I	
	II Year –I Semester	а	Regular Course of Study of I Year.	
		b	The number of backlogs, if any, of I Year - Semester I & II shall not exceed 50% of the papers prescribed for the I Year -Semester I & II	
RULES	II Year – II Semester	а	Regular Course of Study of II Year-Semester I	
OF PROMOTION	III Year – I Semester	а	Regular Course of Study of II Year - Semester II	
TO VARIOUS SEMESTERS		b	The number of backlogs, if any, of I year and II Year shall not exceed 50% of the papers.	
	III Year – II Semester	а	Regular Course of Study of III Year - Semester I	

- **NB**: 1) Where the total number of subjects (both Theory and Practical) is odd, the student is given the advantage (e.g., If the total number of subjects for a year is 19, the student is expected to clear at least 9 of them).
 - There is no instant exam in the Examination 2) System of LoyolaAcademy.

- 3) Registering for Semester End Examinations (Regular / Supplementary) by paying appropriate exam fees on time and collecting the hall tickets in time is the responsibility of the eligible students.
- 4) Registration for Semester End Examinations (regular and supplementary) must be done in a single transaction in ERP.
- Examination Time tables will be displayed in advance at the information kiosk for both CIA & SEE.
- 6) Payment of the exam fees and receipt of hallticket does not automatically make a student eligible for examination.

Choice Based Credit System – CBCS

- Choice Based Credit System (CBCS): The CBCS provides choice for students to select from the prescribed courses.
- Course: All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials / laboratory work/ field work/ outreach activities/ projectwork/ vocational training/viva/seminars/ term papers/assignments/ presentations/ selfstudy etc. or a combination of some of these.
- Credit: It means a unit by which the course work is measured. In these Regulations one credit means one hour of teaching work or two hours of practical work per week.

CHOICE BASED CREDIT SYSTEM SEMESTER
GRADE
POINT
AVERAGE
&
CUMULATIVE
GRADE
POINT
AVERAGE

- 3. Credit Point: It is the product of grade point and number of credits for a course.
- 4. Grade Point: It is a numerical weight allotted to each letter grade on a 10-point
- Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters O, A, B, C, D, E and F.

There shall be five categories of courses/papers in the UG programmes:

- a) Ability Enhancement Compulsory Course (AECC)
- b) Certificate Course (CC / NCCC)
- c) Discipline Specific Course (DSC)
- d) Core
- e) Skill Enhancement Course (SEC)
- f) Generic Elective (GE)

GRADING

Grade Reports will display Credits and Grades per course per semester.

No marks will be indicated in the memo

SGPA & CGPA

As part of Choice-based Credit System (CBCS), Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) has been implemented from the academic year 2016-17 onwards for the first year students admitted in 2016-17 Academic Year.

DETAILS OF AWARD OF GRADES UNDER CHOICE BASED CREDIT SYSTEM (CBCS)			
Range of Marks	Grade Letter	Grade Points	
85% and above	0	10	
70% to 84%	А	09	
60% to 69%	В	08	
55% to 59%	С	07	
50% to 54%	D	06	
40% to 49%	Е	05	
Less than 40%	F	00	

	CALCULATION OF SGPA & CGPA:				
1.	Credit Points = No. of Credits Secured X Grade Points obtained in a given paper				
2	Sum of Credit Points obtained in a Semester				
	Total number of Credits in that Semester				
3.	Sum of Credit Points obtained in all Semesters				
3. CGPA =	Total number of Credits in all the Semesters				

N.B:

- 1. If a candidate secures 'F' Grade in a theory/practical paper, he/she is considered to have failed in that paper.
- Non CGPA Courses are excluded from total credits and SGPA, CGPA calculations. However, the candidate has to secure a minimum of 'E' Grade to qualify for awarding of the Degree.

GUIDELINES FOR PROJECTS ASSIGNMENTS / SEMINARS / VIVA VOCE

Project Guidelines

To help the student develop the ability to apply the theoretical and practical tools/techniques learnt during the course work to apply to the current projects related to Industry, Academic Institutions and Research Laboratories.

A Student has to undergo Project Work in the final semester for the duration of 9 to 15 Weeks as applicable to different PG Programmes.

A student is responsible for finding the Industry/Company/Research Institutes/Institute to carry out their Project Work.

The students are encouraged to contact the relevant place for Project Work well in advance to avoid any inconvenience.

A Student has to regularly attend to the project work and has to report and present project progress to their Internal Project Guides during their Internal Evaluation days.

Final Report of the Project Work will be submitted to the college in the form of a Hard Bound Thesis according to the guidelines given by the respective departments.

The Thesis will be evaluated internally by the departmental Faculty and Externally by External Examiner through Presentation along with a viva voce.

Mini project

The students are encouraged to take up a one month Minor summer project during the summer break in any Industry/Company/Research Institute/Institute. The Project work should be submitted to the faculty after the vacation.

Mentoring

The Mentors are the role models to all the students whom they mentor spiritually, mentally and academically.

They shall know their candidate intrinsically and extrinsically

They shall play a role next to the parents of the candidate and they shall be trusted by the student.

At least once in a month the mentor shall meet the concerned student and the details of the performance shall be maintained.

In a gentle way they shall bring to the notice of the student about the importance of attendance, performance in academics and extracurricular activities.

GENERAL INFORMATION

- § The admission of the first year student is complete only on the payment of the total fee of the academic year.
- The other (i.e. II / III / IV year) students will have to pay the semester fees in the bank before the classes resume for that particular semester and submit the challan/online transaction number (NEFT/UTR No.) in the college office **before the commencement of the semester**, failing which their names will not be found on the nominal rolls.
- § Fees once paid will not be returned back at any cost.
- § Hence, besides the college fee, students will be charged a fee for each skill enhancement course depending on the nature of the course and the resource person (trainer / expert / specialist) needed.

Note: All the College fees are paid in the IOB, Loyola Academy branch, by way of a bank challan issued by the college office. Hence, it is illegal for any student or staff to collect any fees or raise any fund from any student or staff for any purpose or organization on the college premises or to direct the student or staff to pay any fee or to make any contribution to any organization without the explicit written permission of the Principal.

COLLEGE FEE

PLANET

Extension Programme is the third important limb of University Education along with teaching and research. Loyola Academy Degree & PG College in its efforts to lay stress on this aspect has undertaken an ambitious social program i.e., PLANET (Project of Loyola Academy for Neighborhood Empowerment and Transformation). The objective of this programme is to inculcate in the students the spirit of social responsibility, besides academic excellence and spiritual growth. Even as they are encouraged to strive for acquiring more knowledge and skills through different courses, they are exposed to the stark social realities of rural and urban poor, to develop in them an attitude of deep concern for the neglected section of our society. In line with the mission of our college to mould, 'Men and Women for Others', PLANET Programme makes it mandatory for all the first year degree students to participate in social service extension activities.

MEDICAL CONSUL-TATION

A Medical Doctor, is available for consultation and general medical checkup at the doctor's room (Room No.208, Inigo Block) on **weekdays** from 12.00-1.30 p.m. **Consultation is free** for staff and students.

PLACEMENT CELL

§ The placement cell of the college helps facilitate the placement of eligible students in various private companies that visit our campus. This is merely an additional service rendered by the college and the management of the college does not promise nor is under any obligation to secure any specific jobs either in the private or public sectors.

§ Students are to regularly read the notices and circulars displayed in the **Information Kiosk** and other notice boards, regarding various matters such as examinations, fee payments, scholarship, extra and co-curricular activities, etc. Students will be solely responsible for their failure to follow the instructions given in the notices and circulars and adhere to the given schedule.

INFORMATION KIOSK NOTICES & CIRCULARS

- § Students are advised to visit the information kiosk regularly for all important updates regarding the curriculum, notices and extra-curricular activities.
- 01. A student (past or present) desiring to obtain a certificate (transfer, conduct, study, age, etc.) shall apply for it in the prescribed form available in the College Office.

CERTIFI-CATES

- O2. To obtain any certificate the student needs to apply 48 hours in advance.
- 03. Application for certificates should be addressed to the Principal.
- 04. The annual certificates of attendance and progress required for the End-Semester Examination will not be issued unless:
 - The Principal is satisfied with the student's progress and conduct.
 - The student has attended three-fourths of the total working days in the academic year.

DISCIPLINE/ PUNC-TUALITY

GENERAL NORMS

- § Students are expected to be 15 minutes before the 1st bell in the college and punctual in attending all classes, especially, the First Hour in the morning and the Fourth Hour in the afternoon.
- § Attendance is taken at the beginning of each hour
- § No one is allowed to enter the class after the second bell.
- § If a student reaches after the class begins, he/she should stay in the library for the rest of the period and attend the next class.
- § All lecturers are expected to strictly enforce this rule.

CLASS ROOM CONDUCT

- § Do not loiter anywhere on the College Campus during the class hours.
- § Do not transact any work in the College Office during the class hours.
- § Do not go to the canteen during the class hours or hang around the canteen unnecessarily after 4.00 p.m.
- § Do observe strict silence in the class after the second bell. Boys & girls are expected to be seated in the classroom seperately.

CODE OF BEHAVIOUR AND CAMPUS CULTURE

- § Use English as a medium of communication on the campus.
- § The Government and the University have issued detailed instructions with regard to the banning of any sort of RAGGING on the College campus by any student. LOYOLA ACADEMY, right from the beginning, has enforced this ban on ragging or any type of intimidation with severe sanctions attached. Instant dismissal is the usual punishment for any offender in this regard.
- § Smoking, drinking or taking drugs on the College campus are strictly forbidden. Any violation of this rule will be viewed very seriously and appropriate penal action will be taken against the offender/s. Any student found drunk inside the campus at any time of the day or night, will be dismissed from the college.
- § No one should spoil the name of the staff or the officials or the institution or fellow students on the social network websites such as Face Book.

- Whatsapp, Twitter, Viber, Orkut etc. If any one does so, legal action will be taken against the culprit based on cyber laws.
- § Students should not get involved in politics and hold membership in political student unions.
- § By order of the Supreme Court, the students are prohibited from using their mobile phones on the campus. No student is permitted to use any electronic gadgets like MP3, IPOD, etc on the campus.
- § All vehicles (Scooters, Motorbikes, Mopeds, Cycles, etc.,) should be parked only in the parking lot near the main gate. Pleasure riding on the campus is strictly forbidden.
- § Indulging in any malpractice or devoiding the rules & regulations of examinations will amount to serious consequences/cancellation of the papers during examinations.

MALPRACTICE DURING EXAMINATION

DO'S:

- Respect yourself and carry yourself with dignity. Be gentle and pleasant with fellow students. Be well-mannered towards all.
- ✓ Greet the staff with a smile, Treat one another with reverence. Get constant guidance from your Mentors.
- Respect lawful Authority: Management and Staff, Parents and Civil Authority.
- Wear your Identity Card in the campus at all times. Loss of Identity Card should be reported to the college authorities immediately. Bring the hand book daily to the College.
- Be regular and punctual to all the classes and labs. Be seated in your classroom immediately after the first bell both in the morning and the afternoon sessions.
- Inculcate the habit of exercising and playing any particular indoor or outdoor game every day after the College hours.

CODE
OF
BEHAVIOUR
AND
CAMPUS
CULTURE

- ✓ Be studious in your studies and work hard to fulfill your dreams. Clarify your doubts that very day from your lecturers/friends before you leave the campus.
- ✓ Maintain an absolute, attentive silence in the classroom/lab during class hours, except when you ask some intelligent questions!
- ✓ Form like minded groups among yourselves to discuss, read or clarify doubts during your spare time.
- ✓ Take care of your own belongings. Hand over lost articles to the Principal/Vice principal.
- Park your vehicles only in the place allotted for the purpose.
- Save water and electricity. Close taps after using them. When you leave the classrooms or labs, switch off lights and fans.
- ✓ Keep the classroom and the college campus clean.
- ✓ Make Loyola Academy Campus an Eco-friendly one.
- ✓ Be noble in your dealings and help others in their need.
- Maintain punctuality and regularity.
- Use the garbage disposal bins for papers or plastic containers.

STUDENT COUNCIL AND CLASS LEADERS

- Student Council members and class leaders are appointed by the College Authorities based on their loyalty, regularity, dedication, academic performance, eloquence, presence of mind and willingness to serve and participate in College activities.
 - **Student Council Members** must be diligent and exhibit utmost responsibility in discharging their valuable services for all the College programmes counducted throughout the academic year. No electoral process is involved in selection of the student council members.
 - They shouldn't indulge in any power or politics while serving the College.
 - ✓ They shall have the attitude of Servant Leadership qualities.
 - ✓ They shall use their creative knowledge in visualizing

- and adopting new trends, for the better growth of the College.
- ✓ They shall foresee, plan and organize the events with the best of their capabilities. In organizing any event or programme they should seek the support and guidance of their staff members, appointed for that particular event.

Class Leaders are the immediate representatives of all the concerned of the class lecturers.

- § They shall take the responsibility of maintaining discipline in the class during the absence of the class lecturer.
- § They shall notify to the class in-charge those students who are regularly irregular to the class.
- § They shall bring to the notice of the class in-charge any kind of misbehavior/ disobedience/willful negligence of duties of any student in the class.
- § They represent the class for major activities that take place in the college.
- § They shall take care of the furniture of the class and if there is any damage or repair it should be brought to the notice of the class in-charge / principal/ vice principal.
- § They shall spot out any delinquent/erring student in the class and bring to the notice of the authorities.
- § Any act subversive of discipline or good behaviour on the premises or outside the premises, if it affects the discipline or administration of the College/Hostel or has a bearing on their smooth and efficient working, or their reputation.

§ Organizing, holding, attending or taking part in any meeting, exhibition, sticking or distributing any handbills, notices, leaflets, booklets, pamphlets or posters on the premises without prior written permission of the management.

MAJOR MIS-CONDUCT

- § Holding a meeting without permission, staging or participating in demonstration, shouting, coercing others to join in group action within the premises or its immediate vicinity.
- § Participating in any illegal strike or stay-in-strike or abetting, inciting, instigating or acting in furtherance of a strike or stay-in-strike on the campus or / and within the radius of 100 mts of the premises of the Institution.
- § Squatting or remaining within the premises with a view to intimidate or coerce or threaten the management or its officials or staff.
- § Engaging in any act or conduct within the premises which is likely to endanger the life or safety of any management, superior, co-staff, students, visitors or others.

DRESS CODF

- § Students should wear formal dress to attend classes in the college.
- § Wearing of casual dresses like collarless T-Shirts, collared T-Shirts with images or words on them, sleeveless tops, short skirts and tight pants must be avoided.
- § For boys, wearing ear rings/chin/nose studs/ hand bracelets / long hair are strictly prohibited.
- § Any kind of sleeveless top/shirt is not allowed.
- § For girls, wearing skirts should be well below the knee length.
- § Loud hair colours and extreme hair styles for boys and gilrs are strictly prohibited.
- § any alphabets/letters/captions written either on the dress/sweaters or on college bags should be avoided.
- § Students should wear their identity cards while they are on the campus. It is used to identify the student to borrow books from the library, attending college functions, writing examinations, collecting certificates etc.

- § The ID card must not be passed on to any person for their use.
- § If the ID card is lost, the Vice Principal should be informed immediately and a new ID card is issued on prescribed payment in the bank.
- STUDENT IDENTITY CARDS
- § Those who abstain from class/es for some genuine reason should submit a LEAVE LETTER duly signed by their parent/warden, preferably before they avail their leave or as soon as they return to attend classes. Due permission must be obtained from either Class Teacher / Fr. Vice-Principal / Fr. Principal before they attend class. (between 9.00 a.m. to 9.25 a.m.)

LEAVE OF ABSENCE

- § In case of a medical problem, a medical certificate signed by a registered medical practitioner with the registration number has to be submitted immediately after the student recovers and returns to the college.
- Parents are encouraged to interact with the faculty regularly regarding their ward's attendance, performance or any other related issue.

PARENT-TEACHER INTERACTION

- § The Mentors are the role models to all the students whom they mentor spiritually, mentally and academically.
- § They shall know about their mentee intrinsically and extrinsically
- § They shall play a role next to the parents of the candidate and they shall be trusted by the student.
- § At least once in a month the mentor shall meet the concerned student and the details of the performance shall be maintained.
- § In a gentle way they shall bring to the notice of the student about the importance of attendance, performance in academics and extracurricular activities

MENTORING

§ Students can drop their suggestions / complaints about any aspect of the college, in the complaint box placed next to the Principal's office with their name and roll number. Strict confidentiality will be maintained and their identity will not be disclosed.

SUGGESTIONS / COMPLAINTS

§ An on-campus internet café is open for all students and staff to access the internet.

CYBER WORLD

ACADEMIC PARTNERSHIP & COLLABORATION

MOUs with Colleges in India

- § Loyola College, Chennai
- § St. Xavier's College, Kolkatta
- § St. Xavier Institute of Communication, Mumbai
- § St. Joseph's College of Commerce &
 - St. Joseph's College of Arts & Science, Bangalore.

MOUs with Foregin Universities

- § California Baptist University, Riverside, Los Angeles, USA
- § Xavier University, Ateneo De Cagayan, Cagayan De Oro City, Philippines.

MOUs with Other Institutions

- § National Institute of Rural Development (NIRD)
- § National Small Industrial Corporation (NSIC)
- § Association of Chartered Certified Accountants (ACCA)
- § Tata Consultancy Services (TCS)

ACADEMIC PARTNER-SHIP & COLLABO-RATION

GENERAL RULES OF THE LIBRARY

- 01. Strict silence must be observed in the Library and the Reading Room.
- 02. To borrow books from the Library, an application must be made prior to borrowing books from the issue counters.
- Books will be issued only on presentation of the identity card of the student on which his/her photograph and signature has been attested.
- 04. Borrowing on other's identity cards is not allowed and their library membership will be cancelled if found guilty of the same.
- 05. No one is allowed to sub-lend the library books which he/she has borrowed.
- 06. For I & II year students, a maximum of three books and for the final year students, a maximum of four books at a time will be allowed.
- 07. The borrower will be held responsible for loss, exchange or damage done to the books which he/she borrows and in case of loss of the book, he/she has to replace the new and latest book of that title, after reporting to the Librarian.
- 08. The borrower should not mark with pencil or pen on the pages of the book. Before leaving the library-counter, the student must carefully check the books issued to him/her. If any damage is noticed, it must be reported to the Librarian at once, lest the student be held responsible for it later.
- 09. The loss of a library book should be immediately reported to the Librarian.
- Books must be returned to the library on or before the due date stamped on them. If not, an overdue charge of 2 Rs. per day will be collected from the defaulter.
- 11. No books will be issued to those who have not cleared their over-due charges in full.
- 12. The library hours are 9 a.m. to 5 p.m.

ACADEMIC CALENDAR 2019 - 2020

JUNE - 2019

	JUNE - 2019			
1	Sat			
2	Sun		Telangana State Formation Day	
3	Mon			
4	Tue			
5	Wed		Ramzan	
6	Thu		Following Day of Ramzan	
7	Fri		Staff Orientation	
8	Sat		Second Saturday / Staff Orientation	
9	Sun			
10	Mon	D-I		
11	Tue	D - II		
12	Wed	D - III		
13	Thu	D - IV		
14	Fri	D - V		
15	Sat	D - VI		
16	Sun			
17	Mon	D - I		
18	Tue	D - II		
19	Wed	D - III		
20	Thur	D - IV		
21	Fri	D - V	International Yoga Day	
22	Sat	D - VI		
23	Sun			
24	Mon	D - I		
25	Tue	D - II		
26	Wed	D - III		
27	Thu	D - IV		
28	Fri	D - V		
29	Sat	D - VI		
30	Sun			
	$\overline{}$			

	JULY - 2019					
1	Mon	D - I				
2	Tue	D - II				
3	Wed	D - III				
4	Thu	D-IV	Staff Meeting			
5	Fri	D-V				
6	Sat	D-VI				
7	Sun					
8	Mon	D-I				
9	Tue	D-II				
10	Wed	D-III				
11	Thu	D-IV				
12	Fri	D-V				
13	Sat		Second Saturday			
14	Sun					
15	Mon	D-VI	Commencement of Classes M.Sc. (NMCH,			
			NMBT& NMFT)NMBA, NMCA & DMCA			
16	Tue	D-I	Staff Meeting			
17	Wed	D-II				
18	Thu	D-III				
19	Fri	D-IV	HOD's Meeting with Fr Principal & Fr.Vice-Principal			
20	Sat	D-V				
21	Sun					
22	Mon	D-VI	Investiture Ceremony			
23	Tue	D-I				
24	Wed	D-II	Orientation for II & III Years			
25	Thu	D-III				
26	Fri	D-IV				
27	Sat	D-V	A Talk on Life of St.Ignatius of Loyola			
28	Sun					
29	Mon		Bonalu			
30	Tue	D-VI				
31	Wed		Feast of St. Ignatius of Loyola			
			the Patron Saint of Loyola Academy			
			60			

	AUGUST - 2019				
1	Thu	D-I			
2	Fri	D-II	Orientation for New Teaching Staff		
3	Sat	D-III			
4	Sun				
5	Mon	D-IV			
6	Tue	D-V			
7	Wed	D-VI			
8	Thu	D-I	HOD's Meeting with Fr Principal&Fr.Vice Principal		
9	Fri	D-II	Haritha Haram Programme		
10	Sat		Second Saturday		
11	Sun				
12	Mon		Bakrid		
13	Tue	D-III			
14	Wed	D-IV			
15	Thu		Independence Day / Raksha Bandhan		
16	Fri	D-V	Commencement of Classes (AMFT) /		
			Guest Lecture (NMBT)		
17	Sat	D-VI			
18	Sun				
19	Mon	D-I	M.Sc Food Technology-Guest Lecture I		
20	Tue	D-II			
21	Wed	D-III			
22	Thu	D-IV	W. T-I (II Yr & III Yr)		
23	Fri	D-V			
24	Sat		Sri Krishnashtami /Retreat for 3 rd Year Catholic Students		
25	Sun				
26	Mon	D-VI			
27	Tue	D-I			
28	Wed	D-II	A Talk on Anti-Ragging		
29	Thu	D-III			
30	Fri	D-IV	W. T-II (II Yr & III Yr)		
			HOD's Meeting with Fr Principal & Fr Vice Principal		
31	Sat	D-V			

	SEPTEMBER - 2019				
1	Sun				
2	Mon		Vinayaka Chaturthi		
3	Tue	D-VI			
4	Wed	D-I			
5	Thu	D-II	Teachers' Day		
6	Fri	D-III	Commencement of Class M.Sc. (AMCH, AMBT)		
7	Sat	D-IV	W.TIII (II Yr & III Yr) / Industrial Visit (AMFT)		
8	Sun		Feast of Our Lady of Health		
9	Mon	D-V	AMCA-Guest Lecture / Staff Meeting		
10	Tue		Moharram		
11	Wed	D-VI			
12	Thu	D-I			
13	Fri	D-II			
14	Sat		Second Saturday/ Retreat for 2nd Year Catholic Students		
15	Sun				
16	Mon	D-III	Guest Lecture (NMBT)		
17	Tue	D-IV	W.T-IV (II Yr &III Yr)/W.T-I (I Yr)		
18	Wed	D-V			
19	Thu	D-VI	PG Orientation Programme for 1st Year		
20	Fri	D-I	Workshop/Training:on FSSAI (FT) NAAC MOCK visit		
21	Sat	D-II	NMCA-Guest Lecture/ NMCH-Guest Lecture/		
			Industrial Visit (AMFT)/Workshop/		
			Training:on FSSAI (FT) NAAC MOCK visit		
22	Sun				
23	Mon	D-III			
24	Tue	D-IV	W.T-V (II Yr &III Yr)/ W.T-II (I Yr)		
25	Wed	D-V	PG Educational Tour		
26	Thu	D-VI	PG Educational Tour		
27	Fri	D-I	PG Educational Tour		
28	Sat		1st Day of Bathukamma/ PG Educational Tour		
29	Sun		PG Educational Tour		
30	Mon		Dassehra Vacation begin		

			OCTOBER - 2019
1	Tue		
2	Wed		Gandhi Jayanthi
3	Thu		
4	Fri		
5	Sat		
6	Sun		Durgashtami
7	Mon		Maharnavami
8	Tue		Vijayadasami
9	Wed	D-II	
10	Thu	D-III	
11	Fri	D-IV	
12	Sat		Second Saturday
13	Sun		Dassehra Vacation Ends
14	Mon	D-V	HOD's Meeting with Fr Principal &Fr Vice Principal
15	Tue	D-VI	W.T-VI (II Yr &III Yr)/W.T-III (I Yr)
16	Wed	D-I	
17	Thu	D-II	
18	Fri	D-III	MBT-Guest Lecture
19	Sat	D-IV	W.T-VII (II Yr &III Yr)/W.T-IV(I Yr)/
			DMCA-Guest Lecture
20	Sun		
21	Mon	D-V	
22	Tue	D-VI	
23	Wed	D-I	HOD's Meeting with Fr Principal&Fr.Vice Principal
24	Thu	D-II	W.T-VIII (II Yr &III Yr) /W.T-V (I Yr)
25	Fri	D-III	NAAC visit
26	Sat	D-IV	NAAC visit
27	Sun		Deepavali
28	Mon	D-V	
29	Tue	D-VI	
30	Wed	D-I	Mid-Exams-Begin
31	Thu	D-II	

	NOVEMBER - 2019				
1	Fri	D-III			
2	Sat	D-IV	All Souls Day/ Mid-Exams-end		
3	Sun				
4	Mon	D-V			
5	Tue	D-VI	HOD's Meeting with Fr Principal &Fr Vice Principal		
6	Wed	D-I	Staff Meeting		
7	Thu	D-II	PG Resonance-Cultural Fest		
8	Fri	D-III	PG Resonance- Cultural Fest		
9	Sat		Second Saturday		
10	Sun		MILAD-UN-NABI		
11	Mon	D-IV			
12	Tue		Guru Nanak Jayanthi/KarthikaPurnami		
13	Wed	D-V	M.Sc. Biotechnology-Seminar		
14	Thu	D-VI	M.Sc. Biotechnology-Seminar		
15	Fri	D-I	M.Sc. Organic Chemistry Seminar		
16	Sat	D-II	M.Sc. Organic Chemistry Seminar		
17	Sun				
18	Mon	D-III	AMBT Guest Lecture		
19	Tue	D-IV	W.T-VI (I Yr)		
20	Wed	D-V	MBA Seminar		
21	Thu	D-VI	MBA Seminar		
22	Fri	D-I			
23	Sat	D-II	Parent Teacher Meeting		
24	Sun				
25	Mon	D-III			
26	Tue	D-IV	W.T-VII (I Yr)		
27	Wed	D-V			
28	Thu	D-VI			
29	Fri	D-I	MCA Department Event/ Industrial Visit(NMFT)		
30	Sat	D-II	MCA Department Event		

	DECEMBER - 2019					
1	Sun					
2	Mon	D-III	HOD's Meeting with Fr Principal & Fr Vice Principal			
3	Tue	D-IV				
4	Wed	D-V	Pre-Final Exams-Begin			
5	Thu	D-VI				
6	Fri	D-I				
7	Sat	D-II				
8	Sun					
9	Mon	D-III				
10	Tue	D-IV				
11	Wed	D-V				
12	Thu	D-VI				
13	Fri	D-I	Pre-Final Exams-End			
14	Sat		Second Saturday/ Retreat for 1st Year Catholic Students			
15	Sun					
16	Mon	D-II	Last instruction day and CIA Final Practical Exams-Begin			
17	Tue	D-III				
18	Wed	D-IV				
19	Thu	D-V				
20	Fri	D-VI				
21	Sat	D-I	Graduation Day/Final Practical Exams-End			
22	Sun		Preparatory Holidays and Christmas Vacation			
23	Mon		Christmas Vacation begins			
24	Tue					
25	Wed		Christmas			
26	Thu		Boxing Day			
27	Fri					
28	Sat					
29	Sun					
30	Mon					
31	Tue					

	JANUARY - 2020				
1	Wed		New Year Day/Christmas Vacation Ends		
2	Thu	D-II	Semester End Exams (Theory)-Begin		
3	Fri	D-III			
4	Sat	D-IV			
5	Sun				
6	Mon	D-V			
7	Tue	D-VI			
8	Wed	D-I	Staff Meeting		
9	Thu	D-II			
10	Fri	D-III			
11	Sat	D-IV	Semester End Exams(Theory)-End		
12	Sun				
13	Mon		Compensatory Holiday for Second Saturday		
14	Tue		Bogi		
15	Wed		Sankranthi		
16	Thu	D-V	Commencement of Classes/ Project Begins (M.Scs & DMCA)		
17	Fri	D-VI			
18	Sat	D-I			
19	Sun				
20	Mon	D-II	HOD's Meeting with Fr Principal & Fr Vice Principal		
21	Tue	D-III			
22	Wed	D-IV			
23	Thu	D-V	FT Departmental seminar		
24	Fri	D-VI	FT Departmental seminar		
25	Sat	D-I	W. T-I (M.Sc II Yr & NMBA)		
26	Sun		Republic Day		
27	Mon	D-II			
28	Tue	D-III			
29	Wed	D-IV	W.T–I (AMBA)		
30	Thu	D-V	AMBT Industrial Visit		
31	Fri	D-VI	W.T-II (M.Sc II Yr & NMBA)		

	FEBRUARY - 2020				
1	Sat	D-I			
2	Sun				
3	Mon	D-II			
4	Tue	D-III	Fr Balaiah Memorial Tournament/		
			Mid-Exams (M.Sc II Yr & NMBA)-Begin		
5	Wed	D-IV	W.T-II(AMBA)		
6	Thu	D-V	Mid-Exams (M.Sc II Yr & NMBA)-End		
7	Fri	D-VI	AMCH-Guest Lecture		
8	Sat		Second Saturday		
9	Sun				
10	Mon	D-I			
11	Tue	D-II	HOD's Meeting with Fr Principal &		
			Fr Vice Principal/ AMBT-Guest Lecture		
12	Wed	D-III			
13	Thu	D-IV	W.T-III (AMBA)/ W.T-I (M.Sc I Yr, AMCA & NMCA)/		
			Project Internal Evaluation-I(DMCA)-Begin		
14	Fri	D-V			
15	Sat	D-VI	College Day / Awards Day /W.T-III(M.Sc II Yr & NMBA)		
16	Sun				
17	Mon	D-I			
18	Tue	D-II			
19	Wed	D-III			
20	Thu	D-IV	W.T-IV (AMBA)/ WT-II ((M.Sc I Yr, AMCA, & NMCA)		
21	Fri		Maha Shivaratri		
22	Sat	D-V	Project Internal Evaluation-I (DMCA)-End/		
			W.T-IV(M.Sc II Yr & NMBA)		
23	Sun				
24	Mon	D-VI	W T-V (NMBA)		
25	Tue	D-I	Commencement of Project		
			(M.Sc II Yr & NMBA)/PLANET-AMCA		
26	Wed	D-II			
27	Thu	D-III			
28	Fri	D-IV	W.T-V (AMBA)/ W.T-III (AMFT, AMCA, NMCA)		
29	Sat	D-V			

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	MARCH - 2020				
1	Sun				
2	Mon	D-VI			
3	Tue	D-I	MCA Industrial Visit		
4	Wed	D-II			
5	Thu	D-III			
6	Fri	D-IV	HOD's Meeting with Fr Principal&Fr.Vice Principal		
7	Sat	D-V	PLANET-AMCH		
8	Sun				
9	Mon		Holi		
10	Tue	D-VI	Mid-Exams-Begin		
11	Wed	D-I			
12	Thu	D-II	Project Internal Evaluation-II(DMCA)-Begin		
13	Fri	D-III	Mid-Exams-End		
14	Sat		Second Saturday		
15	Sun				
16	Mon	D-IV	PLANET-AMBA/ Staff Meeting		
17	Tue	D-V			
18	Wed	D-VI	AMBT-Guest Lecture		
19	Thu	D-I			
20	Fri	D-II			
21	Sat	D-III	Project Internal Evaluation-II (DMCA)		
			-End/NMCA-Guest Lecture		
22	Sun				
23	Mon	D-IV	W.T–VI (AMBA)		
24	Tue	D-V			
25	Wed		UGADI		
26	Thu	D-VI			
27	Fri	D-I			
28	Sat	D-II	AMCA-Guest Lecture		
29	Sun				
30	Mon	D-III			
31	Tue	D-IV	W.T-VII (AMBA) /W.T-III (AMCH, AMBT)		

			APRIL - 2020
1	Wed	D-V	
2	Thu		Sri Rama Navami
3	Fri	D-VI	PLANET-AMBT
4	Sat	D-I	
5	Sun		Babu Jagjeevan Ram Jayanthi
6	Mon	D-II	
7	Tue	D-III	HOD's Meeting with Fr Principal&Fr.Vice Principal
8	Wed	D-IV	
9	Thu	D-V	WT-IV (M.Sc I Yr, AMCA & NMCA)
10	Fri		Good Friday
11	Sat		Second Saturday
12	Sun		Easter
13	Mon	D-VI	
14	Tue		Dr.B.R Ambedkar Jayanthi
15	Wed	D-I	PLANET-AMFT
16	Thu	D-II	
17	Fri	D-III	
18	Sat	D-IV	
19	Sun		
20	Mon	D-V	W.T-V(AMFT, AMCA, NMCA)
21	Tue	D-VI	PG Farewell Programme
22	Wed	D-I	
23	Thu	D-II	Project Internal Evaluation-III (DMCA)-Begin
24	Fri	D-III	
25	Sat	D-IV	Pre-Final Exams(M.Sc II Yr)-Begin
26	Sun		
27	Mon	D-V	Pre-Final Exams-Begin (All I Yr & NMCA)
28	Tue	D-VI	
29	Wed	D-I	
30	Thu	D-II	Pre-Final Exams(M.Sc II Yr)-End /
			Project Internal Evaluation-III (DMCA)-End

	MAY - 2020				
1	Fri		May Day		
2	Sat	D-III	Pre-Final Exams/ HOD's Meeting with		
			Fr Principal&Fr.Vice Principal		
3	Sun				
4	Mon	D-IV	Final reporting day of Project Work (M.Sc II Yr)		
			/Pre-Final Exams(NMBA)-Begin		
5	Tue	D-V	Pre-Final Exams-End(All I Yr & NMCA)/		
			Last Working Day(M.Sc I Yr & NMCA)		
6	Wed	D-VI	Preparation Holiday (All I Yr & NMCA)		
7	Thu	D-I	Preparation Holiday (All I Yr & NMCA)/		
			CIA Announcement		
8	Fri	D-II	Semester End Exams-Begin(All I Yr & NMCA)/		
			Pre-Final Exams (NMBA)-End		
9	Sat		Second Saturday/Preparation Holidays		
10	Sun				
11	Mon	D-III	Last Working Day(DMCA)		
12	Tue	D-IV	Last Working Day(M.Scs)		
13	Wed	D-V			
14	Thur	D-VI	Semester End Exams-Begin(All M.Sc II Yr,NMBA & DMCA)		
15	Fri	D-I			
16	Sat	D-II			
17	Sun				
18	Mon	D-III			
19	Tue	D-IV			
20	Wed	D-V			
21	Thu	D-VI			
22	Fri				
23	Sat		Semester End Exams-End		
24	Sun				
25	Mon		Summer Vacation starts		
26	Tue				
27	Wed				
28	Thu				
29	Fri				
30	Sat				
31	Sun				

	JUNE - 2020				
1	Mon				
2	Tue		Telangana State Formation Day		
3	Wed		Ramzan		
4	Thu		Following day of Ramzan		
5	Fri				
6	Sat				
7	Sun				
8	Mon				
9	Tue				
10	Wed	D-I			
11	Thu	D-II			
12	Fri	D-III			
13	Sat		Second Saturday		
14	Sun				
15	Mon	D-IV			
16	Tue	D-V			
17	Wed	D-VI			
18	Thur	D-I			
19	Fri	D-II			
20	Sat	D-III			
21	Sun		International Yoga Day		
22	Mon	D-IV			
23	Tue	D-V			
24	Wed	D-VI			
25	Thu	D-I			
26	Fri	D-II			
27	Sat	D-III			
28	Sun				
29	Mon	D-IV			
30	Tue	D-V			

		_					
	V.P/B.I	Sign					
LEAVE RECORD (Odd Semester) Class:UID No.:	Parent's	Sign					
		neason for Leave of Absence					
	Periods	/ hour					
	No.of	Days					
	f Leave	То					
	Day (s) of Leave No.of Periods	From					
Name:	Date						

N.B.: Reason for taking leave must be mentioned and signed by the Parent/Guardian when the student returns to classes.

	V.P/B.I Sign						
		Parent's Sign					
LEAVE RECORD (Even Semester) Class:UID No.:	Reason for Leave of Absence						
LEA		Periods / hour					
		No.of F					
	f Leave To						
		Day (s) of LeaveNo.ofPeriodsFromToDays/ hour					
	Name:	Date					

N.B.: Reason for taking leave must be mentioned and signed by the Parent/Guardian when the student returns to classes.

GATE PASS (Odd Semester)								
Name:	Class:	U	ID No.:					
Date	Reason	Time		Sign.of V.P/B.I				
		Out	ln	Out	ln			

N.B.: Reason for taking Gatepass must be mentioned and $% \mathbf{N.B.:}$ obtain the signature of V.P/B.I.

GATE PASS (Even Semester)									
Name:	Class :	ι	JID No	.:					
Date	Reason	Time		Sign.of V.P/B.I					
		Out	ln	Out	in				

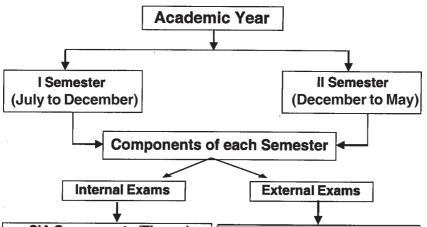
 $\textbf{N.B.:}\,$ Reason for taking Gatepass must be mentioned and obtain the signature of V.P/B.I.

LOYOLA ACADEMY DEGREE & PG COLLEGE

Application for Leave of Absence

		Date:
Day Scho	lar / Hosteller:	Boy / Girl:
Name of th	ne Student:	
Dept	Class	Roll/UID No.:
Reason fo	r applying for leave:	
Absent on	(dates):	Hours :
No. of day	s of absence so far: This	week:
This mont	h: ⁻	Γhis semester:
In this sen	nester my attendance (per	centage) as on (date)
Name of the	ne Parent/Guardian:	
Contact no	umber of the Parent/Guardi	an:
Present R	esidential address:	
Permaner	nt Address:	
I am awar	e that a minimum of 75% o	f attendance is required for eligibility
	for Semester End Examir	
Signature	of the Parent/Guardian	Signature of the Student
Note: a)		or 3 or more days, please attach a escription and a medical certificate
	, , , ,	d medical practitioner. No sick leave ould be granted without a medical
	certificate and a copy of	•
b)	A student with attendance	e of 65% to 74% (due to grave illness/
	serious accident) is elig grounds.	ible for condonation by on medical
	grounds.	

LOYOLA ACADEMY PG EXMINATION SYSTEM (In Gist)



CIA Components (Theory):							
Components	Marks (100)	Marks (40)					
1) Weekly test (50min)	15	06					
2) Mid-Semester (2hrs)	25	10					
3) Pre-final Exam (3hrs)	40	16					
4) Assignment	05	02					
5) Viva/Seminar	05	02					
6) Attendance	10	04					
Total	100	40					

SEE Compoments								
Component	Max. Marks							
1) Theory	60							
2) Practical	60							
Minimum P	Minimum Pass Marks							
Theory	40% (24/60)							
Practical	50% (30/60)							

100 will be converted into 40 as per CIA weightage

Attendance Mark	S
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Minimum attendance required to be eligible for SEE: 75% (attendance marks are zero).

101 CLL:1070 (attorition marks are zero).								
Percentage	Marks	Percentage	Marks					
75.1 to 77.5	01	87.6 to 90.0	06					
77.6 to 80.0	02	90.1 to 92.5	07					
80.1 to 82.5	03	92.6 to 95.0	08					
82.6 to 85.0	04	95.1 to 97.5	09					
85.1 to 87.5	05	97.6 to 100	10					

CIA Components for all PG courses (Practical):							
Component	Marks						
1) Attendance	05						
2) Observation / record book	05						
3) Practical skills acquired	10						
4) Pre-final Practical (3 hours)	20						
Total Marks for CIA	40						

Overall / Aggregate Minimum Pass Marks:

Theory: 40% of SEE and

40% (CIA + SEE)

Practicals : 50% of SEE and

40% (CIA + SEE)

ELIGIBILITY FOR CAMPUS PLACEMENT

- 1. Minimum 60% in Xth class, Inter, Degree.
- 2. Only Final year students are eligible.

DAILY TIME TABLE (ODD SEMESTER)

9	02.50 p.m. 03.45 p.m.						
5	01.55 p.m. 02.50 p.m.						
4	01.00 p.m. 01.55 p.m.						
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က	11.20 a.m. 12.15 p.m.						
7	10.25 a.m. 11.20 a.m.						
-	09.30 a.m. 10.25 a.m.						
Hour	Time	DAY - I	DAY - II	DAY - III	DAY - IV	DAY - V	DAY - VI

DAILY TIME TABLE (EVEN SEMESTER)

9	. p.m. p.m.						
	02.50 p.m. 03.45 p.m.						
2	01.55 p.m. 02.50 p.m.						
4	01.00 p.m. 01.55 p.m.						
	·w	.q 00.ľ	0 ot .r	m.q	.:12.	ПИСН	٦
က	11.20 a.m. 12.15 p.m.						
8	10.25 a.m. 11.20 a.m.						
-	09.30 a.m. 10.25 a.m.						
Hour	Time	DAY - I	DAY - II	DAY - III	DAY - IV	DAY - V	DAY - VI

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ALMANAC FOR THEACADEMIC YEAR 2019-2020 SEMESTER I, III (AII PGs) & V (only MCA)			
S.No	Name of the Exam	Date	
1	W. T-I (II Yr &III Yr)	22-08-2019	
2	W. T-II (II Yr &III Yr)	30-08-2019	
3	W.T-III (II Yr &III Yr)	07-09-2019	
4	W.T-IV (II Yr &III Yr)/W.T-I (I Yr)	17-09-2019	
5	W.T-V (II Yr &III Yr)/ W.T-II (I Yr)	24-09-2019	
6	W.T-VI (II Yr &III Yr)/W.T-III (I Yr)	15-10-2019	
7	W.T-VII (II Yr &III Yr)/W.T-IV(I Yr)	19-10-2019	
8	W.T-VIII (II Yr &III Yr) /W.T-V (I Yr)	24-10-2019	
9	Mid-Examinations	30-10-2019 to 02-11-2019	
10	W.T-VI (I Yr)	19-11-2019	
11	W.T-VII (I Yr)	26-11-2019	
12	Pre-Final Exams	4-12-2019 to 13-12-2019	
13	Final Practical Exams/MBA Exams	16-12-2019 to 21-12-2019	
14	Semester End Exams	02 -01-2020 to 11-01-2010	
	SEMESTER II (AII PGs) & IV (0	nly MCA)	
1	W.T-I (AMBA)	29-01-2020	
2	W.T-II (AMBA)	05-02-2020	
3	W.T-III (AMBA)/ W.T-I (M.Sc I Yr ,AMCA & NMCA)	13-02-2020	
4	W.T-IV (AMBA)/ WT-II ((M.Sc I Yr, AMCA, & NMCA)		
5	W.T-V (AMBA)/ W.T-III (AMFT, AMCA, NMCA)	28-02-2020	
6	Mid-Examinations	10-03-2020 to 13-03-2020	
7	W.T–VI (AMBA)	23-03-2020	
8	W.T-VII (AMBA) /W.T-III (AMCH, AMBT)	31-03-2020	
9	WT-IV (M.Sc I Yr, AMCA & NMCA)	09-04-2020	
10	W.T-V(AMFT, AMCA, NMCA)	20-04-2020	
11	Pre-Final Exams	27-04-2020 to 05-05-2020	
12	Semester End Exams	08-05-2020 to 23-05-2020	
	SEMESTER-IV MSc's(OC,BT,FT), MBA, and MCA(VI)		
1	W. T-I (M.Sc II Yr & NMBA)	25-01-2020	
2	W.T-II (M.Sc II Yr & NMBA)	31-01-2020	
3	W.T-III(M.Sc II Yr & NMBA)	15-02-2020	
4	W.T-IV(M.Sc II Yr & NMBA)	22-02-2020	
5	W T-V (NMBA)	24-02-2020	
6	Mid-Exams (M.Sc II Yr & NMBA)	04-02-2020 to 06-02-2020	
7	Pre-Final Exams (NMBA)	04-05-2020 to 09-05-2020	
8	Pre-Final Exams(M.Sc II Yr)	25-04-2019 to 29-04-2019	
9	Semester End Exams(All M.Sc II Yr,NMBA & DMCA)	14-05-2020 to 23-05-2020	

FEW JESUIT HIGHER EDUCATION INSTITUTIONS IN INDIA

- 1. Andhra Loyola College, Vijayawada, Andhra Pradesh (Estd. 1954)
- 2. Loyola College, Chennai, Tamil Nadu (Estd. 1925)
- 3. St. Aloysius College, Mangalore, Karnataka (Estd. 1880)
- 4. St. Joseph's College, Thirucharapalli, Tamil Nadu (Estd. 1844)
- 5. St. Joseph's College (Arts, Commerce & Science), Bangalore, Karnataka (Estd. 1882)
- 6. St. Xavier's College, Ahmedabad, Gujarat (Estd. 1955)
- 7. St. Xavier's College, Mumbai (Estd. 1869)
- 8. St. Xavier's College, Kolkata (Estd. 1860)
- 9. Xavier University, Bhubaneswar, Orissa (Estd. 2013)
- 10. Xavier Labour Relations Institute (XLRI), Jamshedpur, Jharkhand (Estd. 1949)

FEW JESUIT ALUMNI IN INDIA

- Dr. Abdul Kalam, Former President of India (St. Joseph's College, Tamil Nadu)
- 2. Mr. Viswanathan Anand, Indian Chess Grand Master (Loyola College, Chennai)
- 3. Mr. Jyoti Basu, Former CM, West Bengal (St. Xavier's Collegiate School)
- 4. Dr. Rabindranath Tagore, Poet, Philosopher, and Scholar (St. Xavier's College, Calcutta).
- 5. Mr. Sabeer Bhatia, Founder of Hotmail (St. Joseph's College, Bangalore, India)
- 6. Mr. Rahul Dravid, Former Indian Cricketer (St. Joseph's College of Commerce, Bangalore)
- 7. Mr. Sourav Ganguly, Former Indian Cricket Captain (St. Xavier's, Kolkata)
- 8. Dr. Zakir Hussain, Indian Musician (St. Xavier's College, Mumbai)
- 9. Mr. Lakshmi Mittal, Businessman and Industrialist (St. Xavier's College, Calcutta)
- 10. Mr. Narasimhan Ram, Editor in Chief of The Hindu (Loyola College, Chennai)
- 11. Dr. R. Venkataraman, Former President of India (Loyola College, Chennai)
- 12. Mr. Joseph Vijay, Tamil Actor (Loyola College, Chennai)
- 13. Mr. Surya, Tamil Actor (Loyola College, Chennai)
- 14. Mr. P. Chidambaram, Former Union Finance Minister (Loyola College, Chennai)
- 15. Mr. C. Ranga Rajan, Former Governor of Andhra Pradesh (Loyola College, Chennai)
- 16. Dr. Y.S. Rajasekhar Reddy, Former CM of AP (Andhra Loyola College, Vijayawada)
- 17. Mr. G. Mahesh Babu, Telugu Actor (Loyola College, Chennai)
- 18. Mr. D. Venkatesh, Telugu Actor (Loyola College, Chennai)
- 19. Sir. Jagadish chandra Bose, Scientiest (St. Xavier's Collge, Kolkatta)